CANVAS STUDENT IOS GUIDE
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How do I download the Canvas Student app on my iOS device?

Download the Canvas Student app on your iOS device for easier accessibility to course content.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open App Store

Open your iOS device and tap the App Store icon.

Open Search

In phone devices, tap the Search icon at the bottom of the screen.
In tablet devices, tap the Search field at the top of the App Store.
Search for App

In the search field, type Canvas Student in the search field. Tap the full name when it appears.

Select App

Tap the Get button.
Install App

Install the app per your device's installation method.

**Note:** The App Store may ask for your App Store password to download the app.
Open App

When the app has downloaded and installed onto your iOS device, you can access the app immediately by tapping the Open button.

View App on iOS Home Screen

You can also open the app on your iOS home screen by tapping the Student icon.
How do I log in to the Student app on my iOS device with a Canvas URL?

Once you download the Canvas Student app from the iTunes store, you can use the app to log in to your Canvas account. You can enter your institution's name into the app to locate your account. If the app cannot find your institution by name, you can enter your institution's Canvas URL into the app. If you don't know your Canvas URL, you can log in using a QR code, which does not require knowing your Canvas URL for the mobile app.

If you have multiple accounts and do not want to log in to the app every time, learn how to switch to another user account.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Canvas Student App

Open your device and tap the Student icon.
Find Institution

Click the Find My School button [1].

If you've previously logged in where you want to use the account, tap the name of the account [2].
Search for Institution Name

Enter the name of your institution or school district. If the full name appears in the search list, tap the name.

Notes:

- If you are an admin and your school does not appear in the search list, please contact your CSM about mobile smart search.
- To log in to a Free For Teacher account, enter Free Canvas Accounts or canvas.instructure.com in the search field.
Enter Canvas URL

If the name of your institution does not appear in the search list, you may need to locate your Canvas account by entering the full Canvas URL in the Find your school or district text field.

If you don't know your Canvas URL, tap the Tap Here for Help link. Or you can log in using a QR code, which does not require knowing your Canvas URL.
Enter Login Credentials

After you've located an account, you can view the Canvas URL at the top of the screen [1]. Enter your email [2] and password [3]. Tap the Log In button [4].

If you don't know your password, tap the Forgot Password? link [5].

Notes:

- The Canvas email field credential varies according to institution. Some institutions may require a username or account number.
- If your Canvas mobile login page does not show the reset password option, contact your institution if you need to reset your password.
- If your institution requires you to log in to Canvas using their authentication system, you will be redirected to your institution's login page.
View Dashboard

View the Dashboard for your user account.

Learn how to use the Student app.
How do I log in to the Student app on my iOS device with a QR code?

Once you download the Canvas Student app from the iTunes store, you can use the app to log in to your Canvas account. You can generate a unique QR code from your Canvas web browser to quickly log into the app. This method uses your credentials from the QR code to log you into the app. The QR code is located in your account profile (User Navigation Menu).

If you do not want to locate your Canvas URL every time you log in to Canvas, learn how to switch to another user account.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Canvas Student App

Open your device and tap the Student icon.
Open QR Login

Tap the QR Login link.
Review the instructions for locating the QR code in the web version of Canvas. The QR code is located in your account profile (User Navigation Menu).

When you have located the QR code, click the Next button.
Scan QR Code

Hold your phone up to your computer screen to scan the QR code. Once the code is located, the app will update automatically.

Notes:

• You may have to grant permission for your phone to use your camera.
• The app may take a few minutes to log you in.
View Dashboard

View the Dashboard for your user account.

Learn how to use the Student app.
How do I use the Student app on my iOS device?

The Canvas Student app helps you access your courses and groups while you are away from a computer browser. The app provides functionality to view and participate in a course or group, as well as view your course calendars, To-Do items, notifications, Conversations messages, and grades.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note:

- Not all Canvas features are supported on the app at this time.
- The Canvas Student app uses your device's settings to set the time zone used within the app.
- To change the language displayed in the Student app, select a language in Canvas from a web browser, log out of the Student app, and log in again.

View Dashboard

When you log in to the Canvas Student app, the default landing page is the Dashboard. Learn how to change your landing page.
The Dashboard displays all your current courses and groups, including your favorite courses. The Dashboard can also display overall grades in each course. Learn how to view your Dashboard.

**View Calendar**

The Calendar displays events and assignments for your courses and groups. Learn how to view the calendar.
View To Do List

The To Do list gives a quick view of upcoming course activities that have not yet been completed. Learn how to view the To-Do List.
View Notifications

Notifications gives you an overview of all course notifications such as changes to an assignment due date, newly created assignment, course announcement, or a reply to a subscribed discussion. You can also view specific course notifications within each of your courses. Learn how to view Notifications.
View Inbox

The Inbox displays all Conversations messages in the Canvas Student app. Learn how to [view the Inbox](#).

View New Items Indicator

If there are new items in the To Do list or Messages, a red indicator will appear next to the relevant icon. This indicator lets you know about updates in these areas when you are in another part of the app.
Open User Menu

To open the User Menu, tap the Menu icon.
View User Menu

From the User Menu, you can:

- View your files [1]
- Manage app settings [2]
- Show grades on the Dashboard [3]
- Overlay a selected color in courses over Dashboard course cards [4]
- Get Help with the Canvas app [5]
- Change users [6]
- Log out of the Canvas app [7]

Your User Menu may display other LTI tools that you can access via a mobile browser.
How do I get help with the Student app on my iOS device?

From the Help Menu, you can get help with Canvas directly on your mobile device. Help Menu links may vary across institutions.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

On the Dashboard, tap the Menu icon.
Open Help

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- Files
- Settings

Options:
- Show Grades
- Color Overlay

Help
Change User
Log Out

Tap the Help link.

Note: Depending on your institution, the Help link name and icon may vary.
View Help Menu

<table>
<thead>
<tr>
<th>Help</th>
<th>Done</th>
</tr>
</thead>
<tbody>
<tr>
<td>Search the Canvas Guides</td>
<td>Find answers to common questions</td>
</tr>
<tr>
<td>Video Conferencing Guides for Remote Classrooms</td>
<td>Get help on how to use and configure conferences in canvas.</td>
</tr>
<tr>
<td>Ask Your Instructor a Question</td>
<td>Questions are submitted to your instructor</td>
</tr>
<tr>
<td>Report a Problem</td>
<td>If Canvas misbehaves, tell us about it</td>
</tr>
<tr>
<td>Submit a Feature Idea</td>
<td>Have an idea to improve Canvas?</td>
</tr>
<tr>
<td>COVID-19 Canvas Resources</td>
<td>Tips for teaching and learning online</td>
</tr>
</tbody>
</table>

View the Help links provided to you. Available links may vary according to institution.
How do I switch to another account in the Student app on my iOS device?

If you use Canvas in more than one account (Canvas URL), you can change between accounts on your device without having to log out of the app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

In the Dashboard, tap the Menu icon.
Change User

Tap the **Change User** link.
Previous logins appear in the user list. Tap the user profile you want to open [1]. To remove a profile, tap the Remove icon [2].

To add an account, log in to Canvas [3].
How do I log out of the Student app on my iOS device?

You can easily log out of Canvas when you are finished using the app.
You can also switch users in the Canvas Student app.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

On the Dashboard, tap the Menu icon.
Log Out

Tap the **Log Out** link.
App Settings
How do I set a landing page in the Student app on my iOS device?

When you log in to the Canvas Student app, you can choose which page you want to view as your app landing page. By default, the landing page displays the Dashboard.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

On the Dashboard, tap the **Menu** icon.
Open Settings

Tap the Settings link.

Open Landing Page

Tap the Landing Page link.
Set Landing Page

Tap the name of the new page that you want to view when you log in to the app. This change will take effect the next time you log in.
How do I view my user settings in the Student app on my iOS device?

You can manage your personal settings in the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: To change the language displayed in the Student app, select a language in Canvas from a web browser, log out of the Student app, and log in again.

Open User Menu

On the Dashboard, tap the Menu icon.
Open Settings

Tap the **Settings** link.
View App Settings

You can change the following settings in the app:

- Set your app landing page [1]
- Set your app theme [2]
- Set available Notification Preferences in the app [3]
- Send a pairing code to an observer [4]
- View your calendar subscription link [5]
- View app legal information [6]
How do I set Notification Preferences in the Student app on my iOS device?

You can set notification preferences in the Canvas Student app to receive updates about your Canvas courses. Once notifications are selected, notifications are sent to you even if you have not opened the Canvas Student app. You can choose to set notifications for specific communication channels, or you can set notifications for all your available channels.

Communication channels in the Canvas Student app match the same notification options within your Notification Preferences in the browser version of Canvas. Any preferences updated in the app will be reflected in the browser version.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

On the Dashboard, tap the Menu icon.
Open Settings

Tap the **Settings** link.
Select Communications Channel

All notification communication channels available to you display in the Settings page.
View Email Notifications

<table>
<thead>
<tr>
<th>Settings</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Preferences</td>
<td></td>
</tr>
<tr>
<td>Landing Page</td>
<td>Dashboard</td>
</tr>
<tr>
<td>Appearance</td>
<td>Light Theme</td>
</tr>
<tr>
<td>Email Notifications</td>
<td></td>
</tr>
<tr>
<td>Push Notifications</td>
<td></td>
</tr>
<tr>
<td>Pair with Observer</td>
<td></td>
</tr>
</tbody>
</table>

The Email Notifications link displays all email addresses added to your account.
Set Notification Preferences

The Email Notifications link displays all email addresses added to your account. Tap the email address where you want to set notifications [1].

Email notifications match the notification types set in the browser version of Canvas. Options include Immediately, Daily, Weekly, or Never.

To change a notification email frequency, tap the notification name [2]. A list will display with the list of frequency options. Tap the name of the desired frequency.
View Other Notification Channels

<table>
<thead>
<tr>
<th>Settings</th>
<th>Done</th>
<th>Settings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preferences</td>
<td>Landing Page</td>
<td>Dashboard</td>
</tr>
<tr>
<td>Appearance</td>
<td>Light Theme</td>
<td>▶</td>
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<tr>
<td>Email Notifications</td>
<td>▶</td>
<td></td>
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<tr>
<td>Push Notifications</td>
<td>▶</td>
<td></td>
</tr>
<tr>
<td>Pair with Observer</td>
<td>▶</td>
<td></td>
</tr>
</tbody>
</table>

Any other notification communication channels available to you can be set in the app.

Tap the communication channel you want to view.
Set Notification Preferences

By default, all other communication notifications can either be on or off.

Enabled notifications show the toggle to the right [1] and are sent ASAP.

To disable a notification, tap the slider (toggle will be on the left) [2]. Disabled notifications are never sent.
How do I send a pairing code to an observer in the Student app on my iOS device?

You can generate and send a pairing code for an observer in the Canvas Student app to connect with your account. The pairing code will expire in seven days or after one use.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

**Note:** If the Pair with Observer link doesn't display in your User Settings, self registration has not been enabled in your account.

Open User Menu

On the Dashboard, tap the **Menu** icon.
Open Settings

Tap the Settings link.
Pair with Observer

Tap the Pair with Observer link.

**Note:** If the Pair with Observer link doesn't display in your User Settings, self registration has not been enabled in your account.
View Pairing Code

View the QR code and pairing code to share with an observer to allow them to connect with you [1]. The code will expire in seven days or after one use.

To share the pairing code, the Share icon [2]. You can select where you want to share the pairing code [3].

To return to your user settings, tap the Done link [4].

Note: If you have separate devices, observers can log in to Canvas by scanning the QR code using the Parent App.
How do I set a profile picture in the Student app on my iOS device?

If your institution allows profile pictures, you can add a profile picture in the Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

• Changing your profile picture in the app will also change the profile picture in your browser version of Canvas.
• If you cannot add a profile picture, your institution has restricted this feature.

Open User Menu

On the Dashboard, tap the Menu icon.
Tap Profile Picture

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_files

_settings

Tap your profile picture.

Choose Photo Type

To take a new photo, tap the Take Photo link [1]. To choose a photo from your device, tap the Choose Photo link [2].
Take Photo

To take a photo, tap the Camera button.
Use Photo

If you want to re-take the photo, tap the Retake link [1]. Otherwise tap the Use Photo link [2].
Choose Photo

To choose a photo, locate the photo on your device.
Move and Scale

Move and scale your photo so it fits within the picture parameters [1]. Then tap the Choose link [2].
What Student app options can I manage from my iOS device settings?

From your iOS device settings, you can manage access settings, allow cross-website tracking, open external tools in Safari, and reset your cache.

Enabling the option to allow cross-website tracking helps users avoid errors with files, images, and alerts in the Student app. If you are experiencing difficulties downloading files and viewing images in the app, you may want to enable this option.

Enabling the option to open external tools in Safari launches the Safari browser app to view external tools. If this option is not enabled, external tools open in web view inside the Student app. If you are experiencing difficulties viewing external tools in the Canvas Student app, you may want to enable this option.

Resetting your cache clears all information on your device that is specific to the app, including login details, some annotated documents, and app settings. If you experience errors when logging in to the app, you may want to use a cache reset. Because a cache reset removes app information from your device, you may want to try resetting your password or uninstalling the app first.

After enabling the Reset Cache on Next Launch option, you must force close and re-launch the Student app for your cache to reset.

Open Settings

On the home screen, tap the **Settings** icon.
Open Student App Settings

In the Settings menu, tap the Student link.
View Student App Settings

<table>
<thead>
<tr>
<th></th>
<th>Settings</th>
<th>Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Allow Student to Access</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Microphone</td>
<td>Off</td>
</tr>
<tr>
<td></td>
<td>Camera</td>
<td>Off</td>
</tr>
<tr>
<td></td>
<td>Siri &amp; Search</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Notifications</td>
<td>Off</td>
</tr>
<tr>
<td>2</td>
<td>Allow Cross-Website Tracking</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Student Settings</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Open external tools in Safari</td>
<td>Off</td>
</tr>
<tr>
<td></td>
<td>Reset cache on next launch</td>
<td>Off</td>
</tr>
</tbody>
</table>

View the Student app settings menu.

From the Settings menu, you can manage access settings [1], allow cross-website tracking [2], and app settings [3].
Manage Access Settings

<table>
<thead>
<tr>
<th>Allow Student to Access</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Microphone</td>
<td>[ ]</td>
</tr>
<tr>
<td>Camera</td>
<td>[ ]</td>
</tr>
<tr>
<td>Siri &amp; Search</td>
<td>[ ]</td>
</tr>
<tr>
<td>Notifications</td>
<td>[ ]</td>
</tr>
</tbody>
</table>

From the access settings, you can view and manage if the Student app can access your microphone [1] and camera [2].

To allow Student app information to display in Search and Siri tools, tap the **Siri & Search** link [3].

To manage Student app notification options, tap the **Notifications** link [4].
Allow Cross-Website Tracking

To allow cross-website tracking, tap the **Allow Cross-Website Tracking** button. When this option is enabled, users may avoid errors with files, images, and alerts in the Student app.
Open External Tools in Safari

To open external tools in Safari by default, tap the **Open external tools in Safari** button. When this option is enabled, all external tools launch in the Safari browser app instead of the Student app.
Reset Cache on Next Launch

To reset your cache, tap the **Reset Cache on Next Launch** button. Resetting your cache clears all Student app-specific information from your device, including login details, some annotated documents, and app settings.

**Notes:**

- After enabling the Reset Cache on Next Launch option, you must force close and re-launch the Student app for your cache to reset.
- After the app has launched, the Reset Cache on Next Launch option toggles to the Off position.
How do I set my theme in the Student App on my iOS device?

In Settings, students can choose between three app theme options, Light, Dark, and System Settings.

Open User Menu

In the Dashboard, tap the Menu icon.
Open Settings

Tap the Settings link.
Open Appearance

Tap the Appearance.
Select Theme

App Features
How do I use the Dashboard in the Student app on my iOS device?

The Canvas Student app Dashboard displays your active courses. It can also display course invitations and announcements from your institution.

View Dashboard

The Dashboard displays all your current courses and groups.

When viewing courses, you can manage how they display in the Dashboard, including background colors and favorite courses. Learn how to manage courses and groups.
Select Dashboard Layout

You can select between a grid layout and a one-column layout on the Dashboard.

To change the layout, you can tap the Layout Selection icon.
If you have been invited to join a course, you can view the course invitation on your Dashboard. To accept the invitation, tap the **Accept** button [1]. To decline the invitation, tap the **Decline** button [2].
View Global Announcement

If a global announcement has been sent to students at your institution, you can view the announcement on your Dashboard. To read the announcement, tap the announcement.
View In-Progress Conference

If a course includes a BigBlueButton Conferences, any conference in progress will display on the Dashboard. To join the conference, tap the name of the conference [1]. To dismiss the conference, tap the Close icon [2].
View Course Grades

You can display your course grades in the dashboard from the User Menu.

Grades are shown according to the grading scheme for the course (percentage, letter grade, etc.). To view details of a grade, tap the grade percentage [1]. If a lock icon is displayed, your instructor has hidden student grade totals [2].

You can also view your grades within your course.

Note: Users who do not have a student role will always see grades with a percentage of zero.
Open Course or Group

To open a course or group, tap the course or group name.
View Navigation Menu

Within each course or group, you can view the navigation links that are available in the browser version of Canvas.

Note:

- If a course navigation link is hidden in the browser version, you will not be able to access it in the app.
- Not all course navigation links are supported in the Canvas Student app. However, all navigation links are supported in a mobile browser.
iPad functionality mimics the web version of Canvas, allowing Course Navigation to be expanded or collapsed for full-screen course viewing. To expand or collapse the Course Navigation menu, tap the **Expand** icon.
How do I manage Courses and Groups in the Student app on my iOS device?

You can view all your courses and groups in the Canvas Student app. You can change your course favorites and change the colors for your Dashboard course cards and groups.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: Changes to your favorite courses will apply to the browser version of Canvas.

Edit Dashboard

The app defaults to your favorite courses. Favorite courses mirror the courses customized drop-down menu in the web version of Canvas. Changes to your favorite courses will apply to the browser version of Canvas.

To view all your courses and set favorite courses, tap the Edit Dashboard link.
Edit Courses

Tap the star icon next to the course you want to favorite. To remove a favorite, tap the Star icon again. Changes to the favorites page are applied automatically.

**Note:** The Courses list includes active and concluded courses.
View Course Card Options

You can change the nickname and color associated with your courses. Course colors help associate course items in other areas of the Canvas Student app, such as in the To Do List and Notifications.

To change the nickname or color for a course, tap the **Options** icon.
Edit Nickname

To change the course nickname, tap the **Nickname** field [1].

To save your changes, tap the **Done** link [2].
Choose Course Color

To change the course color, tap the new color for your course [1].

To save your changes, tap the Done link [2].

Note: To view the selected color across your entire course card, you can enable the Color Overlay option in the User Menu.
How do I view the Calendar in the Student app on my iOS device?

You can view your course calendars in the Student app. The Student app calendar only displays events for courses you have favorited from the Dashboard.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note:

- If you want to view Canvas events in the native iOS calendar, you can also subscribe to the Canvas calendar feed and view Canvas events along with your personal calendars.
- Students cannot sign up for Scheduler appointments or create events in the app.

Open Calendar

On the Dashboard, tap the Calendar icon.
**View Calendar**

The Calendar page shows all assignments and events for your courses. By default, the calendar displays assignments and events by week. The current date is always selected and indicated by the solid background [1]. Any assignments or events on the current date display below the calendar in an agenda format.

Assignments or events on other dates are indicated by a dot below the date. Multiple dots indicate multiple assignments or events, which can be viewed by tapping the date [2].
Manage Calendars

You can manage the courses that display in the calendar by clicking the Calendars link [1].

If you choose to select specific calendars and not all calendars, the number of selected calendars will display next to the link [2].

View Additional Dates

To view assignments and events for other dates, swipe the week view left or right [1].
You can also expand to the calendar Month view by tapping the name of the month [2] and swiping the month view left or right. To return to the current date, tap the Calendar icon [3].

**View Individual Event or Assignment**

To view the details of an individual assignment or event, tap the name of the assignment or event.

**Add To-Do Item**

To add a new to-do item to your calendar, click the Add icon.
How do I add a Calendar To-Do List item in the Student app on my iOS device?

You can add To-Do List items in the Student App from your Calendar.

**Note:** Currently to-do items only display in the Calendar.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

### Open Calendar

On the Dashboard, tap the Calendar icon.

### Add Item
Tap the Add icon.

**Add Title**

In the Title field, create a title for your To-Do item.
The To-Do item defaults to your personal calendar. If you want to associate the To-Do item with a course, tap the Course link and select the course.
**Select Date**

Tap the **Date** field. Select the date and time where you want the to-do item to display on your calendar. Then tap the **Done** link.
Add Description

In the Description field, enter the description for your to-do item.

Save Item

Tap the Done link.
View Item

View your item in the Calendar.
How do I subscribe to the Canvas calendar in the Student app on my iOS device?

You can subscribe to calendar items in all your courses and have them appear in your iPhone calendar. You can only view the calendar, not make edits to it.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

In the Dashboard, tap the Menu icon.
Open Settings

Emily Boone
emily.boone.canvas@gmail.com

Files
Settings

OPTIONS
Show Grades
Color Overlay

Help
Change User
Log Out

Tap the Settings link.
Subscribe to Calendar Feed

Tap the **Subscribe to Calendar Feed** link.

Subscribe to Feed

Tap the **Subscribe** button.
View Feed Confirmation

The Calendar “Emily Boone Calendar (Canvas)” has been added

1 View Events
2 Done

To view your calendar, tap the View Events button [1]. To return to your profile, tap the Done button [2].

You can unsubscribe from your calendar feed at any time.
How do I unsubscribe from my Canvas calendar on my iOS device as a student?

You can unsubscribe to calendar items for all your courses.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Settings

On your iOS device, tap the Settings icon.
Open Passwords & Accounts

<table>
<thead>
<tr>
<th>Settings</th>
</tr>
</thead>
<tbody>
<tr>
<td>![iTunes &amp; App Store]</td>
</tr>
<tr>
<td>![Passwords &amp; Accounts]</td>
</tr>
<tr>
<td>![Mail]</td>
</tr>
<tr>
<td>![Contacts]</td>
</tr>
<tr>
<td>![Calendar]</td>
</tr>
<tr>
<td>![Notes]</td>
</tr>
<tr>
<td>![Reminders]</td>
</tr>
<tr>
<td>![Voice Memos]</td>
</tr>
<tr>
<td>![Messages]</td>
</tr>
<tr>
<td>![FaceTime]</td>
</tr>
</tbody>
</table>

Tap the **Passwords & Accounts** link.
Open Subscribed Calendars

Tap the Subscribed Calendars link.

Open Canvas Calendar

Tap the name of your Canvas profile calendar.
Delete Account

Tap the Delete Account button.

Confirm Delete

Deleting this account will remove its calendars from your iPhone.

Delete Account

Cancel

Tap the Delete Account button.
How do I view the Inbox in the Student app on my iOS device?

Canvas lets you access your Inbox on your mobile device so you can keep in touch with people in your course at any time.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: Unlike the web version of Canvas, you cannot view assignment comments from your instructor in the Inbox. However, you can view comments in the assignment.

Open Inbox

In the Dashboard, tap the Inbox icon.
If there are new messages, the icon will indicate the number of new messages received. This indicator helps you know when you have new messages when you are in another part of the app.

**View Messages**

The Inbox displays all messages you have received and is organized the same way as the browser version of the Inbox. Messages are arranged in chronological order—newer messages appear at the top, and older messages appear near the bottom. New messages are indicated with a blue dot.

Swipe the app from top to bottom to quickly refresh your messages.

**View Filters**
You can view different types of messages in the Inbox:

**Unread [1]:** Messages that are unread in the Inbox

**Starred [2]:** Messages that you've starred in the Inbox

**Sent [3]:** Messages that you've sent (you cannot view messages sent to others in any other tab until you receive a reply)

** Archived [4]:** Messages that have been archived

**Note:** Messages cannot be archived in the Canvas Student app.

**View Inbox Filter**

You can also filter your Inbox by course. Tap the **Filter** link [1], then select the course name whose messages you want to view [2].
View Messages

To view a message, tap the message you want to open.

View the selected message thread.
Delete Messages

To delete a message or message thread, tap the **Options** icon [1] and then tap the **Delete** link [2]. To delete multiple messages or message threads, you need to use the web browser.
How do I send a message in the Student app on my iOS device?

In the Canvas Student app, you can send conversation messages to multiple people in your courses.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox

In the Dashboard, tap the Inbox icon.
### Compose New Message

<table>
<thead>
<tr>
<th>All Courses</th>
<th>Filter</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Emily Boone</strong></td>
<td>Study Group</td>
</tr>
<tr>
<td></td>
<td>Hey Max,</td>
</tr>
<tr>
<td><strong>Doug Roberts</strong></td>
<td>1/10/2018</td>
</tr>
<tr>
<td></td>
<td>Thank you</td>
</tr>
<tr>
<td></td>
<td>Of course!</td>
</tr>
<tr>
<td><strong>Doug Roberts</strong></td>
<td>Meeting</td>
</tr>
<tr>
<td></td>
<td>Definitely!</td>
</tr>
<tr>
<td><strong>Canvas Instructor</strong></td>
<td>10/9/2017</td>
</tr>
<tr>
<td></td>
<td>Thank You</td>
</tr>
<tr>
<td></td>
<td>You're welcome! Please let me know if...</td>
</tr>
</tbody>
</table>

Tap the **Add** icon.
Select Course

Tap the **Select a course** link [1] and select the course where you want to send the message [2].
Add Recipient

In the To field, tap the Add icon.

Note: You can only add one user or group of users at a time.
Search by Name

To search by name, type the name of your recipient in the text field.

**Note:** If you cannot remember a recipient’s name, you can search by course filter to select your recipient.

Select Recipient

Introduction to the Solar Sys... Cancel

Search

All in Introduction to the Solar System

Teachers

Students

Course Sections

Rog

Joe Rogers
When the full name of the recipient appears, tap the name.

**Search by Course Filter**

![Search Interface]

To search by course filter, select to message all users [1], select users by group [2], or message users by section [3].
Select User Group

Tap the recipient's user group [1].

Tap the name of the recipient [2]. You can select all members in a specific user group by tapping the All Members option [3].
Modify Recipients

If you need to remove a recipient, tap the remove icon.

Attach File

To attach a file to the message, tap the Attach icon.
Select Attachment

To select your attachment file, tap the Add icon [1]. Then select how you would like to attach a file [2].

Note: To learn more about media attachments, view the Canvas Media Comparison resource document.

View Attachment

Once you have added your attachment, it can be viewed on the Attachments page [1]. To delete your attachment, tap the Delete icon [2].
To add another attachment, tap the Add icon [3]. To return to your message, tap the Done link [4].

**Send Message**

In the Subject field [1], enter a subject for your message.

If you want to send individual messages to each recipient, tap the Send individual message to each recipient toggle [2].

In the Compose field [3], type your message.

When you are ready to send your message, tap the Send link [4].

*Note:* New messages will not appear in the Inbox until there is a reply to the message. However, if you have an existing Inbox message with a recipient, the message will appear as part of that message thread.
How do I reply to a message in the Inbox in the Student app on my iOS device?

You can reply to Inbox messages in your Inbox on your device so you can keep in touch with your course at any time.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox

In the Dashboard, tap the **Inbox** icon.
Open Message

Tap the message where you want to reply.
Reply to Message

Hey Max,
Do you have time to study for next week’s test? There are a few parts of the chapter that I am having a hard time with.
Emily

Tap the Reply link.

History 101

Emily Boone

Study Group

That sounds great! What time?
In the text field [1], type your message reply.

When you are ready to send your message, tap the Send link [2].

View Reply

- View your message reply in the message thread [1].
- To reply to the message again, click the Reply link [2].
How do I view Notifications in the Student app on my iOS device?

The Canvas Student app lets you view notification items in your courses. Notifications gives you an overview of all course notifications, such as changes to an assignment due date, newly created assignments, course announcements, or replies to subscribed discussions. You can interact directly with any items that display as notifications.

You can also set Notification Preferences in the app to receive push notifications for Canvas activity on your mobile phone.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Notifications

In the Dashboard, tap the Notifications icon.
View Notifications

Notifications gives you an overview of all course notifications such as changes to an assignment due date, newly created assignments, course announcements, conference invitations, or a reply to a subscribed discussion.

Each item is color-coordinated according to course or group and displays an icon for its activity type [1]. Items are organized by date [2].
View Notification Item

To view a notification item, tap the name of the item. The app will redirect to the notification's corresponding page.

**Note:** You cannot delete notifications.
How do I use the Rich Content Editor in the Student app on my iOS device?

You can use the Rich Content Editor to edit and format text in the Student app. The Rich Content Editor is available in Assignments, Announcements, and Discussions.

View Rich Content Editor

Description

Add description (required)

You can use the Rich Content Editor when editing posts and replies in Announcements and Discussions.

The Rich Content Editor allows you to format text [1], add links [2], or attach images [3]. You may have to swipe your screen to the left or right to view all Rich Content Editor icons.

Note: Depending on the feature, you may be able to record or upload media files.

Format Text
To undo your last action, tap the **Undo** icon [1]. To redo what was previously undone, tap the **Redo** icon [2].

To bold text, tap the **Bold** icon [3]. To italicize text, tap the **Italics** icon [4]. To stop using bold or italics formatting, tap the **Bold** or **Italics** icon again.

**Change Text Color**

To change the text color, tap the **Color** icon [1]. Then tap the color you want to use [2].

**Create List**

To format text as a bulleted list, tap the **Bulleted List** icon [1]. To format text as a numbered list, tap the **Numbered List** icon [2].

**Add Link**

To add a link, tap the **Link** icon.
Link to Website URL

Enter the link title in the Title field [1] and the link URL in the URL field [2]. Then tap the OK button [3].

Attach Image

To attach an image, tap the Image icon.
Add Attachment

Then tap the Add icon.
Select Attachment Option

- **Use Camera** [1]: take a picture from your camera.
- **Upload File** [2]: upload a file from your device.
- **Choose From Library** [3]: select an image from your photo library.
- **My Files** [4]: select a file from your personal Canvas files.

**View Attachment**

Once you have selected your image, it will display on the Attachments page [1].

To delete the image, tap the **Delete** icon [2]. To add another image, tap the **Add** icon [3].
How do I view the To-Do List in the Student app on my iOS device?

The To-Do List gives you a quick view of upcoming graded course activities that you have not yet completed.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open To-Do List

In the Dashboard, tap the To Do icon.
View To-Do List

The To-Do List gives you a quick view of upcoming graded assignments, quizzes, and discussions that you have not yet completed. Each item is color-coordinated according to course and displays an icon for its activity type: discussion, quiz, or assignment.

To-do items are organized by due date.

Note: Users who are using the student app with an instructor role will see To Do notifications about grading assignments.
View To-Do List Item

- History 101
  - File Upload Classic Quiz
    - Due Friday, April 16, 2021 at 11:59 PM

- Introduction to Oceanography
  - Week 10 Field Trip Log Discussion
    - Due Tuesday, April 20, 2021 at 11:59 PM

- Introduction to Oceanography
  - Final Exam
    - Due Thursday, April 22, 2021 at 11:59 PM

- History 101
  - Moderated Assignment
    - Due Friday, April 30, 2021 at 11:59 PM

- Basic Written Communications
  - Quiz #5
    - Due Wednesday, May 5, 2021 at 11:59 PM

To view a to-do item, tap the name of the item. The app will redirect to the item's corresponding page.
Mark Item as Done

To mark a to-do item as done, swipe the item to the left [1]. Then tap the Done button [2].
How do I view my User Files in the Student app on my iOS device?

You can view personal files that you've added to your account on the Canvas Student app. The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps. Learn how to manage your personal files.

Open User Menu

In the Dashboard, tap the Menu icon.
Open User Files

Emily Boone
emily.boone.canvas@gmail.com

Tap the Files link.
View User Files

User Files displays file folders [1] and file items [2].

File folders show how many file items are within a folder [3]. Individual files show the size of the file [4].
View Files and Folders

To view files within a folder, tap the name of the folder [1].

To view a specific file, tap the name of the file [2]. If your device has an application installed that can display the file, you can view the file in the app.
Search Files

To search for a file, tap the **Search** field [1]. Then enter the name of the file you want to view.

To open the file, tap the name of the file in the search results [2].

**Notes:**

- You must type three or more characters for search results to display.
- Search results will not include file folders.
View your file [1]. You can also share your file by tapping the **Share** icon [2].

To return to the file folder, tap the **Back** link [3].

**Note:** Not all file types support sharing.
How do I manage my User Files in the Student app on my iOS device?

You can manage all the personal files in your Canvas account in the Canvas Student app. If necessary, you can manage My Files to clear up space within your course account.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- The Unfiled Folder stores documents, graphics, and any other files from your account that you have posted to different areas of Canvas, such as Discussions. Deleting these items within current courses may create broken links and submissions.
- You cannot delete files that have been submitted as an assignment.
- You cannot move files from one folder to another in the Canvas Student app.

Open User Menu

In the Dashboard, tap the Menu icon.
Open User Files

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emily.boone.canvas@gmail.com

Tap the Files link.
Add Item to Files

Tap the Add icon.

Note: The Add icon appears in every files window so you can build hierarchal levels of folders and files.
Add Folder

To create a new folder, tap the Create Folder button.

Save Folder

To create a new folder, type the name of the folder in the text field [1]. Tap the OK button [2].
Upload File

Create Folder

Add File

Cancel

To upload a file, tap the Add File button.

View Upload Options

1. Use Camera
2. Record Audio
3. Choose From Library
4. Upload File

Cancel
When uploading a file, you can take a photo from your camera [1], record audio [2], select a photo from your device library [3], or upload a file from your device [4].

Delete File

To delete a file, swipe left on your device and tap the Delete button.

Note: You cannot delete files that have been submitted as an assignment.
How do I add a Canvas widget for the Student App to my iOS device?

The Canvas Student app comes with a widget for quick access to grades.
The Canvas Student Grades widget displays the current grade for up to eight courses.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Depending on your iOS device, the steps to install a widget may vary from what is pictured below. If you have questions, please refer to your device instructions on how to install a widget.
- The Student Grades widget will not display grades if multiple users are logged into the Student app.
- Widgets are not available for the Canvas Teacher or Canvas Parent apps.

Open Today View

Swipe right from the Home screen or Lock screen to open the Today View.
Edit Widgets

Tap the Edit button.
Add Grades Widget

Find the **Canvas Student Grades** widget [1]. To add the widget, tap the **Add** icon [2].
Edit Widget

Once you have added your widget, it will display with other widgets that have been added to your iOS device. To remove the widget, tap the Remove icon [1]. To move the widget, tap the Move icon [2] and drag and drop the widget to a new location.

To view your widgets, tap the Done link [3].
View Widget

To view more course information in the widget, tap the **Show More** link [3].

View the Student Grades widget [1].

To view a graded course assignment in the Student app, tap the assignment name [2].
The Recently Graded Assignments section displays the three most recently graded assignments in your courses [1].

The Course Grades section displays your current course grades [2]. To view course grades in the Student app, tap the name of the course [3].

To view your course dashboard, tap the View more link [4].
Course Features
How do I view Announcements in the Student app on my iOS device?

Canvas lets you view Announcements in your Canvas courses.

**Note:** The Course Navigation menu matches the browser version of your Canvas course. If Announcements is not available in Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Announcements

Tap the Announcements link.

Note: You may have to swipe your screen to view the Announcements link.
View Announcements

New Announcement Test
Mar 13 at 12:00 AM

Classroom Change
Feb 21 at 2:07 PM

Midterm Review Collaboration
Feb 15 at 12:39 PM

No Class Friday
Jan 31 at 3:12 PM

Announcements displays all the announcements in your course. Announcements are ordered with the most recent at the top.
# Open Announcement

<table>
<thead>
<tr>
<th>Announcement</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Announcement Test</td>
<td>Mar 13 at 12:00 AM</td>
</tr>
<tr>
<td><strong>Classroom Change</strong></td>
<td>Feb 21 at 2:07 PM</td>
</tr>
<tr>
<td>Midterm Review Collaboration</td>
<td>Feb 15 at 12:39 PM</td>
</tr>
<tr>
<td>No Class Friday</td>
<td>Jan 31 at 3:12 PM</td>
</tr>
</tbody>
</table>

To view an announcement, tap the announcement you want to read.
View Announcement

Classroom Change

Andy Admin
Feb 21 at 2:07 PM

Due to a scheduling conflict, your Thursday lecture will take place in room 224 of the Orson Spencer Hall. Thank you for your understanding.

Sincerely,

Your Administration

View the announcement.
How do I reply to an announcement in the Student app on my iOS device?

You can reply to announcements through your course. You can also reply to announcements through the Notifications tab. The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Announcements

Tap the Announcements link.
Open Announcement

To view an announcement, tap the announcement you want to read.

ANNOUNCEMENTS

No Class Friday
1/31/18, 3:12 PM

CLOSED FOR COMMENTS

New Assignments Posted

Welcome to class!

Upcoming Office Hours
Open Reply

No Class Friday

Doug Roberts  
Jan 31 at 3:12 PM

Class will be canceled this Friday, due to a family emergency. Please submit your required assignments. See you on Monday!

Tap the Reply button.
Create Reply

Enter your message in the text field [1]. To format your reply, use the Rich Content Editor [2].

To send your reply, tap the Done link [3].

Add Link

To add a link to your reply, tap the Link icon.
Add Link Details

Add your link title in the Title field [1] and the link URL in the URL field [2]. Then tap the OK button [3].

Attach Image

To attach an image to your reply, tap the Media icon.
Add Attachment

To add an attachment, tap the Add icon [1]. Then select to use your camera [2], upload a file [3], or select a photo from your library [4].

Note: To learn more about media attachments, view the Canvas Media Comparison PDF.
View Reply

Announcement Details
Biology 101

Jan 31 at 3:12 PM

Class will be canceled this Friday, due to a family emergency. Please submit your required assignments. See you on Monday!

Reply

Replies

Max Johnson
Jan 31 at 3:17 PM

Sorry to hear that! See you Monday.

Reply

View your reply.
How do I view Conferences in the Student app on my iOS device?

You can use your mobile device to participate in a course conference. This lesson shows how to join a conference and use the Conferences interface on an iOS device. The Conferences interface uses the BigBlueButton web conferencing system.

To use the Conferences interface on an iOS device, you can join a conference from your Safari browser or open Safari from the Student app. You cannot participate in a conference in the Student app. When participating in a conference with an iOS device, you must use iOS 11 or later and the Safari browser.

This guide provides a basic overview of the Conferences interface. To learn more about specific features, view BigBlueButton's HTML5 user documentation.

Open Conferences

In Course Navigation, tap the Conferences link.
View Conferences

The Conferences page displays all conferences in your course. New conferences, including in-process conferences, display in the New Conferences section [1]. Concluded conferences display in the Concluded Conferences section [2].

To view conference details, tap the name of a conference [3].
View No Conferences

If your course does not have any conferences, the Conferences page displays a **No Conferences** notification.
Open In Progress Conference

To open a conference that has started, tap the name of the conference [1].

Note: If the In Progress label does not display for your conference, the conference has not started [2].
Join Conference

To join an in progress conference, tap the **Join** button.
Join Audio

Before joining a conference, you will be asked how you want to join the conference audio. To use your microphone during the conference, tap the Microphone icon [1]. You will then need to follow the steps below to enable your microphone.

To quickly join the conference as a listener only, tap the Listen Only icon [2]. You will be taken directly to the conference.
Complete Echo Test

To test your microphone, you will need to complete an echo test. Speak a few words and listen for an echo. If you hear an echo, tap the Yes icon [1]. You will be taken directly to the conference.

If you do not hear an echo, tap the No icon [2]. Tapping the No icon will allow you to change your audio settings and retry the echo test.
Change Audio Settings

You can change various audio settings for your device. To change the microphone source, tap the Microphone source drop-down menu [1].

To change the speaker source, tap the Speaker source drop-down menu [2]. To test the speaker volume, tap the Play Sound link [3].

To retry the echo test, tap the Retry button [4].

View Confirmation Message

A confirmation message will display to confirm you have joined the conference.
View Conferences Interface

The Conferences interface includes four different areas that allow you to participate in the conference:

- Presentation Window [1]
- User Menu [2]
- Conference Tools [3]
- Options Menu [4]
View Presentation Window

The Presentation window displays the conference presentation [1].

You may be able to use the multi-user whiteboard to interact directly in the presentation [2]. If the toolbar is not available in the window, the multi-user whiteboard has not been enabled by your presenter.
Open User Menu

To open the User Menu, tap the Users icon.

View User Menu
All of the users in the conference will display in the **Users** list [1].

To open the chat, tap the **Public Chat** link [2]. To view the shared notes, tap the **Shared Notes** link [3].

To exit the User Menu, tap the **Users** icon [4].

### View Conference Tools

The Conferences Interface includes tools to manage the audio and video elements of the conference.

To mute or unmute your microphone, tap the **Microphone** icon [1].

To leave or join the conference audio, tap the **Audio** icon [2].

To enable your webcam, tap the **Webcam** icon [3].
Open Options Menu

To open the Options Menu, tap the **Options** icon.

View Options Menu

1. **Make fullscreen**
2. **Settings**
3. **About**
4. **Help**
5. **Hotkeys**
6. **Logout**
7. **Close**
From the Options Menu, you can:

- Enter or exit fullscreen mode [1]
- Open the Settings menu [2]
- View information about the Conferences tool [3]
- View BigBlueButton tutorial videos [4]
- View Conferences hotkeys [5]
- Log out of the Conferences tool [6]

To close the Options menu, tap the Close link [7].

**View Application Settings**

From the Settings menu, you can manage additional settings for the Conferences interface. By default, the Settings menu will open to the Application tab [1].

To enable or disable animations for conference audio, tap the Animations button [2].

To enable audio alerts, tap the Audio Alerts for Chat button [3]. To enable popup chat alerts, tap the Popup Alerts for Chat button [4].

To change your language, tap the Application Language menu and select your preferred language [5].
To adjust the font size, tap the **Increase** or **Decrease** icon [6].

View Data Savings Settings

![Data savings settings](image)

To save your bandwidth adjust what's currently being displayed.

1. **Enable webcams**
2. **Enable desktop sharing**

To manage data savings, tap the **Data Savings** tab [1]. Data saving settings can significantly improve the performance of the Conferences interface when using a mobile device.

To enable or disable your webcam, tap the **Enable Webcams** button [2]. To enable or disable desktop sharing, tap the **Enable Desktop Sharing** button [3].
Save Settings

To save your changes to the Settings menu, tap the **Save** button.
How do I view Discussions in the Student app on my iOS device?

The Canvas Student app helps you keep track of all course discussions. You can also view newly created discussions or changes to discussions in the Notifications tab.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- The Course Navigation menu matches the browser version of your Canvas course. If Discussions is not available in Course Navigation, it will also be hidden from view in the app.
- Viewing rubrics in graded discussions is not supported in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Discussions

Tap the Discussions link.

Note: You may need to swipe your screen to view the Discussions link.
View Discussions

Pinned discussion will always display at the top of the page [1]. For each discussion, you can view the number of total replies [2] and the number of replies you have not read [3].

Discussions with unread posts are indicated by a blue dot [4].

Swipe your device from top to bottom to quickly refresh Discussions.

To view a discussion thread, tap the name of the thread.
View Discussion

1. **Course Introductions**
   10 pts

2. Welcome to US History! This week's discussion is simply to introduce yourself to class. Please answer the following questions:

   1. What is your name? Do you have a nickname?
   2. What is your favorite food?
   3. What are your hobbies?

   In addition to answering the above questions, reply to 1 of your classmates. Note you must post your answers before you can see anyone else's replies.

Replies

For each discussion, you can view the title [1] and description [2].
View Discussion Replies

Replies can be viewed below the discussion topic. To view all replies, swipe your device screen.

If any users have replied to each other, you can view the replies within Replies.

To reply to a discussion, tap the Reply link [1]. To mark a user’s reply as read or unread tap the More Options icon [2].
How do I create a discussion in the Student app on my iOS device?

You can create new discussions using the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: Creating a discussion is a course permission. If you cannot create a new discussion, this feature has been disabled in your course.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Discussions

Tap the **Discussions** link.

**Note:** You may have to swipe your screen to view the Discussions link.
Add Discussion

Tap the Add icon.
Create Discussion

Create a title for your discussion in the **Title** field [1]. Enter the details of your discussion in the **Description** field [2]. To format your description, add links, or upload an image, use the **Rich Context Editor** [3].

If you want to allow your discussion to be a threaded discussion, tap the **Allow threaded replies** toggle button [4]. You can also add an attachment to your discussion with the **Attachment** icon [5]. When you are finished, tap the **Done** link [6].
View New Discussion

- **General Class Question and Answer**
  - No Due Date
  - 10 pts
  - 0 Replies - 0 Unread

- **Current Events**
  - Due Mar 8, 2018 at 12:29 PM
  - 10 pts
  - 0 Replies - 0 Unread

- **Chapter 8 Questions**
  - Last post Mar 27, 2018 at 1:35 PM
  - 0 Replies - 0 Unread

- **Upcoming Open Study Session**
  - Last post Feb 27, 2018 at 10:18 AM
  - 0 Replies - 0 Unread

View your new discussion.
How do I reply to a discussion in the Student app on my iOS device?

You can reply to a discussion or discussion reply within the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Discussions

Tap the Discussions link.

Note: You may have to swipe your screen to view the Discussions link.
Open Discussion

To view a discussion thread, tap the name of the thread.
Your assignment is to find at least two news media science articles or videos. These are articles in newspapers, magazines (pop culture or science magazines such as popular science), TV news, etc. Please respond to this discussion board with links to your chosen articles along with a short description of each. The description should be long enough for us to understand the major topic presented in the article (1-3 sentences).

To reply to the main discussion, tap the Reply button.
Reply to Discussion Reply

In this discussion, please discuss what you read in Chapter 1 of the textbook.

Replies

Doug Roberts
Jan 23 at 9:56 AM

Don't forget to read Chapter 1 tonight and if you finish early, get a head start on Chapter 2!

To reply to another discussion post, tap the Reply link for the post.
Enter Discussion Reply

Add your reply in the **Reply** field [1]. To format your reply, use the **Rich Content Editor** icons [2].

If your course allows attachments in discussions, you can add an attachment by tapping the **Attach** icon [3]. You can attach a file or upload video or audio.

To send your reply, tap the **Done** icon [4].
How do I add an attachment to a discussion in the Student app on my iOS device?

You can add photo, audio, and video files to your discussion posts.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: Adding an attachment to a Discussion is a course permission. If you cannot add an attachment, this feature has been disabled in your course.

Open Course

In the Courses pages, tap the name of the course you'd like to view.
Open Discussions

Tap the Discussions link.

Note: You may need to swipe your screen to view the Discussions link.
Open Discussion

To view a discussion thread, tap the name of the thread.
Reply to Discussion

Current Events
10 pts
Dec 31 at 5:00 PM

Science in News Media

Your assignment is to find at least two news media science articles or videos. These are articles in newspapers, magazines (pop culture or science magazines such as popular science), TV news, etc. Please respond to this discussion board with links to your chosen articles along with a

To reply to the discussion, tap the Reply icon.
Open Attachments

To add attachments to your reply, tap the Attachment icon.
Add Attachment

No Attachments
Add an attachment by tapping the plus at the top right.

Then tap the Add icon.
Select Attachment Type

1. Record Audio
2. Use Camera
3. Upload File
4. Choose From Library

Cancel

To record an audio attachment, tap the **Record Audio** button [1]. To take a new photo or video, tap the **Use Camera** button [2]. To upload a file from your device, tap the **Upload File** button [3]. To select an image from your device library, tap the **Choose From Library** button [4].
Record Audio

00:00

To record audio, tap the Record button.

Stop Audio

00:11

To stop recording, tap the Stop button.
Use Audio

To upload your audio attachment, tap the **Upload** button [1]. To delete your recording, tap the **Delete** icon [2].

Use Camera

To take a photo, tap the **Photo** option [1]. To take a video, tap the **Video** option [2].
Then tap the **Use Photo** or **Use Video** link [1]. To retake the photo or video, tap the Retake link [2].

**Upload File**

Tap the **Browse** button.
Then select a file to attach.
Choose from Library

Select a photo from a photo gallery on your device.

Verify Attachment

View your attachment on the Attachments page [1]. If you add multiple attachments, you can scroll down the text field to view them.

To remove the attachment, tap the Remove icon [2]. To return to your discussion, tap the Done link [3].
How do I view Course Files in the Student app on my iOS device?

You can view course files with the Canvas Student app. You can also view your personal files.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Files is not available in Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Files

Tap the Files link.

Note: You may have to swipe your screen to view the Files link.
Files displays file folders [1] and file items [2]. To view file items within a folder, tap the name of the folder. To view a specific file, tap the name of the file.

File folders display how many file items are within a folder [3]. Individual files display the size of the file [4].
Search Files

To search for a file, tap the **Search** field [1]. Then enter the name of the file you want to view.

To open the file, tap the name of the file in the search results [2].

**Notes:**

- You must enter three or more characters for search results to display.
- Search results will not include file folders.
View File

View the course file [1]. You can also share the file by tapping the Share icon [2].

Note: Not all file types support sharing.
How do I view Course Grades in the Student app on my iOS device?

You can view your course grade in the Canvas Student app.

Grades are viewed from the Course Navigation link. However, the Course Navigation menu matches the browser version of your Canvas course. If Grades is not available in Course Navigation, it will also be hidden from view in the app.

If your course is using Multiple Grading Periods, you can filter grades by grading period. If your course is not using Multiple Grading Periods, the Grades page shows all assignments and grades for the entire course. If the Dashboard does not show a total grade, there are no active grading periods in your course.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

You can also view your grades in the Dashboard and by adding a Canvas widget to your iOS device.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Grades

Tap the Grades link.

**Note:** You may have to swipe your screen to view the Grades link.
View Course Grades

Your total score appears at the top of the page [1]. If your course is using Multiple Grading Periods, you can also filter grades by grading period [2].

If a grade has been awarded for an assignment, the assignment displays the score you have earned [3]. Grades also include labels for late, missing, and unsubmitted assignments [4].
To view the details of an assignment including any comments from your instructor, tap the assignment name.
If score statistics are visible in your course, you can view score statistics below your grade in the Assignment Details page.
How do I view Modules in the Student app on my iOS device?

The Canvas Student app gives you access to Modules in your courses.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

**Note:** The Course Navigation menu matches the browser version of your Canvas course. If Modules is not available in Course Navigation, it will also be hidden from view in the app.

Open Course

On the Dashboard, tap the name of the course you'd like to view.
Open Modules

Tap the Modules link.

Note: You may have to swipe your screen to view the Modules link.
View Modules

The app displays all the Modules in your course.

If you are a student, each module displays an icon next to the status of the module, which can be completed [1], unlocked [2], or locked [3].

Modules may be locked by prerequisites, or if the module is locked by a date, the date of the module is posted under the module title [4].

Open Module

The app displays all the Modules in your course.

If you are a student, each module displays an icon next to the status of the module, which can be completed [1], unlocked [2], or locked [3].

Modules may be locked by prerequisites, or if the module is locked by a date, the date of the module is posted under the module title [4].
To view items within a module, tap the name of the module.

View Module Items

The module shows all module items. If your course is designed with prerequisites, they are shown at the top of the page [1]. If your course is designed with requirements, the requirement is shown below the module item [2].

The completion status is shown on the right side of the app; a circle indicates the module item is not complete [3], while a circle with a check mark indicates the module item is completed [4].

Some courses allow you to complete module items in any order.
Open Module Item

Topics in this module include:
Getting to know your lab bench,
What goes in your Lab Notebook?,
Lab safety

- General Class Question and Answer
- Laboratory Bench
- What Is A Lab Notebook And What Goes In One?

To open a module item, tap the name of the item.
View Module Item

View the module item.

You can advance through module items or return to previous modules using the progression bar at the bottom of the page. To advance to the next module item, click the **Next** link [1]. To return to a previous module item, click the **Previous** link [2].
How do I choose an assignment group in a module in the Student app on my iOS device?

If your Modules page asks you to choose an assignment group, you need to choose which assignment(s) you want to select before you can progress to the next assignment.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Modules

In Course Navigation, tap the Modules link.

**Note:** You may have to swipe your screen to view the Modules link.
Open Module

Choose Assignment Option

Choose option
Tap the Choose option link.

**Select Assignment**

View the assignment options by tapping the tabs [1]. To view an assignment description, tap the assignment name [2]. Locate the assignment you want to select and tap the Select button [3].

**Note:** Once you select an assignment, you cannot select a different assignment.
View Selected Assignment

View your selected assignment.

Note: If the link generates an error message, you can access the assignment by returning to the Modules link in Course Navigation.
How do I view Pages in the Student app on my iOS device?

Canvas lets you access Pages from your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Pages is not available in Course Navigation, it will also be hidden from view in the app.

Open Course

On the Courses page, tap the name of the course you'd like to view.
Open Pages

Tap the Pages link.

Note: You may have to swipe up on your screen to view the Pages link.
View Pages

Front Page
Build Ideas

Environment
Jan 5 at 9:34 AM

Home
Jan 5 at 9:34 AM

Laboratory Bench
Jan 5 at 9:34 AM

Personal Protective Equipment
Jan 5 at 9:34 AM

Structural and Content Fallacies
Jan 5 at 9:34 AM

View your course pages.
To open a page, tap the page name \([1]\). To open the course home page, tap the **Front Page** button \([2]\).
Environment

THE PROBLEM WITH environmentalists, Lynn Margulis used to say, is that they think conservation has something to do with biological reality. A researcher who specialized in cells and microorganisms, Margulis was one of the most important biologists in the last half century—she literally helped to reorder the tree of life, convincing her colleagues that it did not consist of two kingdoms (plants and animals), but five or even six (plants, animals, fungi,
How do I view People in the Student app on my iOS device?

Canvas lets you access People from your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If People is not available in Course Navigation, it will also be hidden from view in the app.

Open Course

On the Dashboard, tap the name of the course you'd like to view.
Open People

Tap the People link.
View People

View the users enrolled in your course.
Open User Details

To view details about a user, tap the user's name.

**Note:** Tapping your own name links you to the options available in your Profile.
View User Details

Max Johnson
Biology 101

Max Johnson
Biology 101

View details about the user, if any. You can send a message to the user by tapping the Message icon.
How do I take a quiz in the Student app on my iOS device?

You can take a quiz on your mobile device. When you are finished, you may be able to view your quiz results in the browser version of Canvas. If you cannot find your quiz in the Quizzes page, your instructor may have assigned a New Quizzes assessment.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in Course Navigation, it will also be hidden from view in the app.
- All quiz question types display in the app browser. To view how to answer quiz questions, visit How do I answer each type of question in a quiz?

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Quizzes

Tap the Quizzes link.
View Quizzes

Each quiz displays its title [1], due date and time [2], point total [3], and question total [4].
Open Quiz

To open a quiz, tap the name of the quiz.
Read Quiz Details

Quiz #1
21 pts Not Submitted

Due
Due Today at 11:59 PM

Settings
Questions: 12
Time Limit: None
Allowed Attempts: 1

Instructions
Please take the quiz.

Take Quiz

Read the details of the quiz.
View Quiz Restrictions

Quiz #1
21 pts  Not Submitted

Due
Due Today at 11:59 PM

Settings
Questions: 12
Time Limit: None
Allowed Attempts: 1

Instructions
Please take the quiz.

If your quiz includes a restriction or a time limit, it will also be part of the quiz detail information.
Take Quiz

Tap the **Take Quiz** button.

If your quiz is a timed quiz, you can hide/show the timer in the quiz by tapping the hide/show link.
View Web Version

Quiz #1

Due Aug 17 at 11:59pm
Points 21   Questions 12
Time Limit None

Instructions

Please take the quiz.

Tap the Take the Quiz button.
Complete Quiz Questions

To complete the question, tap the answer choice [1], enter an answer in the text box, or upload a file (depending on the question type).

To flag a question, tap the flag icon for that question [2]. To unflag the question, tap the flag again.
Submit Quiz

When you are finished with your quiz, tap the **Submit Quiz** button.
Confirm Submission

View your quiz submission.

If your instructor allows, you may be able to view your results in the browser version of Canvas. Tap the View Results button.
How do I take a New Quizzes assessment in the Student app on my iOS device?

You can take a New Quizzes assessment on your mobile device. New Quizzes assessments are accessed from the Assignments page. If you cannot find your assessment on the Assignments page, you may need to access a quiz from the Quizzes page.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

**Note:** The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.
Open Assessment

To open an assessment, tap the name of the assessment.
Launch External Tool

Quiz #4
10 pts  Not Submitted

Due
Sep 24, 2020 at 11:59 PM

Submission Types
External Tool

Attempts
Attempts Allowed: Unlimited
Attempts Used: 0

Submission & Rubric

Description
Please take this spelling quiz.

Launch External Tool

Tap the Launch External Tool link.
View Assessment Details

View the details for your assessment, including the description [1].

Depending on settings, your assessment may also include a time limit [2], due date [3], and number of attempts allowed, if applicable.

If your assessment requires an access code, enter the code in the Access Code field and tap the Begin button [4].
Take Quiz

To begin your assessment, tap the **Begin** button.
Complete Quiz Questions

Complete the assessment per your instructor’s instructions.

Your instructor may ask you to complete several types of questions. Each question will display its point value [1].

To pin a question to review later, tap the Pin icon [2].

If your assessment is a timed, the time remaining will display on the assessment page. To hide the timer, tap the Hide icon.
Complete One Question at a Time

If your assessment displays one question at a time, you can advance to the next question by tapping the *Next* button [1].

If your assessment allows backtracking, you can return to previous questions by tapping the *Previous* button [2].
Open Question Navigator

To open the Question Navigator, tap the Menu icon.

View Question Navigator

Quiz #4
The Question Navigator allows you to easily view all questions included in an assessment. To jump to a specific question, tap the question [1].

All pinned questions will display in the Pinned Questions section [2]. To view a pinned question, tap the name of the question [3].

To close the Question Navigator, tap the Close icon [4].

Submit Quiz

To submit the assessment, tap the Submit button.
Confirm Submission

Upon submission you will not be able to change your answers. Are you ready to submit?

To confirm your submission, tap the Submit button.
View Results

Results
Emily Boone

100%
11
Out of 11 points

Your Answers:

1. 2 points
Match the correct spelling of the word:

- sharp
- song
- stick

View the results for your assessment.
How do I view quiz results in the Student app on my iOS device?

You can view quiz results in the Canvas Student app.

If you cannot find your quiz in the Quizzes page, your instructor may have assigned a New Quizzes assessment.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in Course Navigation, it will also be hidden from view in the app.

Open Course

Tap the course you wish to view.
Open Quizzes

Tap the Quizzes link.

**Note:** You may have to swipe to view the Quizzes link.
View the quizzes in your course.
Open Quiz

Tap the name of the quiz you want to view.
Open Quiz Results

Tap the View Results button.

Note: Instructors have the option to restrict quiz results.
View Quiz Results

Quiz results open in a browser window. You can view your overall quiz results at the top of the page [1]. You can also review the quiz by question [2].
How do I view the Syllabus in the Student app on my iOS device?

Canvas lets you access the Syllabus and course summary list from your mobile device.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

**Note:** The Course Navigation menu matches the browser version of your Canvas course. If the Syllabus is not available in Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Syllabus

Tap the **Syllabus** link.
View Syllabus

Hello students! Thanks for signing up for Basic Written Communications 101. We are going to have a lot of fun in this course. If you are not having fun, please contact me and we'll figure out together how you can have a better experience in this course...

Contact Information

Skype: canvasinstructor@gmail.com (T/Th from 2-4 pm MT)
Email: canvasinstructor@gmail.com
Phone: 801-990-0000 (please don’t call before 9 am MT or after 6 pm MT)

Policies

Be good, do your own work and turn it in on time, participate in discussions, work hard, and have fun.

View your course syllabus [1].

To view your assignments and events, tap the Summary tab [2].
View Course Summary

View the course summary list. The course summary list includes course events [1] and assignments, discussions, and quizzes [2]. Items in the course summary list are organized by date.

To open an assignment or event, tap the name of the item [3].

Note: If your instructor hides the course summary in the browser version of your course, it will be hidden in the Student app.
Assignments
How do I view Assignments in the Student app on my iOS device?

The Canvas Student app helps you keep track of all course assignments. You can also view newly created assignments or changes to assignments in the Notifications tab.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- The Course Navigation menu matches the browser version of your Canvas course. If Assignments is not available in Course Navigation, it will also be hidden from view in the app.
- Although annotations are supported in the Canvas Student app, the Student Annotation Submissions assignment type is not currently supported for mobile devices.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may need to swipe your screen to view the Assignments link.
View Assignments

In the Canvas Student app, assignments are organized by assignment group.

**Note:** If grading periods are enabled in your course, you can also filter to view assignments by grading period.
Open Assignment

To view an assignment, tap the name of the assignment.
View Assignment Details

The Assignment Details page displays the assignment title, points possible, submission status, and due date [1]. You can also view the assignment’s submission types [2], as well as acceptable file types for file uploads if restricted by your instructor.

To view submission details and the assignment rubric, tap the Submission & Rubric link [3].

You can also view the assignment’s description [4].

To submit your assignment, tap the Submit Assignment button [5].
The Student app supports the following assignment submission types:

- Text Entry
- Website URL
- Media Recording
- Student Annotation
- File Upload
- Canvas Studio
- Student Annotation
View External Tool Assignment

To submit an external tool assignment, tap the Launch External Tool button.
View Locked Assignment

If an assignment is not yet available, the Assignment Details page displays the date and time the assignment will unlock.
If the assignment availability date has passed, the Assignment Details page displays the date and time the assignment was locked.
How do I make a comment about an assignment in the Student app on my iOS device?

You can leave comments on an assignment to ask questions or provide feedback. The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

**Note:** You may have to swipe your screen to view the Assignments link.
Open Assignment

Tap the name of the assignment.

Open Submission and Rubric

Tap the Submission & Rubric link.
Open Submission Comments

In the submission details page, swipe up on the comments tab.
Add Text Comment

Text Entry
Lorem ipsum dolor sit amet, consectetur...

To add a text comment, tap the **Comment** field and type your text [1]. Submit your comment by tapping the **Send** button [2].
Add Media Comments

To add different comment type, tap the Add icon next to the comment field [1]. You can record an audio comment [2], record a video comment [3], or upload a file [4].

Record Audio

To record audio, tap the Record button [1].
To stop recording, tap the Stop button [2].

**Preview and Send Audio Comment**

To replay the audio, tap the Play button [1]. To re-record the audio, press the Delete button [2]. When you are finished, tap the Send button [3].
Record Video

To record a new video, tap the **Record** button. To stop recording, tap the button again.

**Note:** Canvas may ask permission to access your microphone.
Use Video

To replay the video, tap the Play button [1]. If you want to re-record the video, tap the Retake button [2]. When you are finished, tap the Use Video button [3].
Choose File

Use the file picker to attach a file.

To take and then attach a camera or video file, tap the **Camera** icon [1].

To attach a file from your device image library, tap the **Library** icon [2].

To attach a file from your device files, tap the **Files** icon [3].

To scan a file, tap the **Scanner** icon [4].
View Comment

Text Entry
Lorem ipsum dolor sit amet, consectetur...

Emily Boone
March 18, 2022 at 10:01 AM
Can you confirm my assignment opens for you? Thanks!

View your comment.
How do I view the rubric for my assignment in the Student app on my iOS device?

Your instructor may include a rubric as part of your assignment. A rubric is a set of criteria that your instructor will use to grade your assignment. Before submitting your assignment, you view an assignment rubric to evaluate your own work and make sure your assignment fulfills your instructor’s requirements.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps. 

Note: Not all assignments may include a rubric.

Open Course

Tap the name of the course.
Open Assignments

Tap the Assignments link.

Note: You may have to swipe to view the Assignments link.
# Open Assignment

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Due Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Test</td>
<td>Sep 16, 2021</td>
<td>10:59 PM</td>
</tr>
<tr>
<td>Essay #1: The Rocky Planets</td>
<td>Oct 6, 2021</td>
<td>10:59 PM</td>
</tr>
<tr>
<td>Essay #2: Jupiter</td>
<td>Nov 4, 2021</td>
<td>9:59 PM</td>
</tr>
<tr>
<td>Essay #3: Saturn</td>
<td>Nov 16, 2021</td>
<td>10:59 PM</td>
</tr>
<tr>
<td>Essay #4: The Ice Giants</td>
<td>Dec 2, 2021</td>
<td>10:59 PM</td>
</tr>
<tr>
<td>Essay #5: Your Favorite Planet</td>
<td>Apr 8, 2022</td>
<td>9:59 PM</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Seminar</th>
<th>Due Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mercury: Playing with Fire</td>
<td>Sep 22, 2021</td>
<td>6:00 PM</td>
</tr>
</tbody>
</table>

Tap the name of the assignment.
In the Assignment Details page, tap the **Submission & Rubric** link.
Open Rubric

Tap the Rubric link.

Note: The Rubric tab displays even if your instructor has not attached a rubric to the assignment.
The Rubric tab displays rubric criteria [1], a link to the criterion description [2], and possible criterion ratings [3].

To view additional rubric criteria, swipe up.
View Criterion Description

To view a description for a criterion, tap the criterion's **Description** link [1].

The criterion description displays in a new page [2]. When you are finished reviewing the criterion description, tap the **Done** link [3].
View Criterion Rating

To view a rating for a criterion, tap the criterion's **Number** button [1].

The criterion rating description displays below the criterion rating [2].
How do I upload a file as an assignment submission in the Student app on my iOS device?

You can upload files from your iOS device for an assignment submission. Once you submit your assignment, you can verify your assignment submission. You can also resubmit assignments if your instructor allows.

You can also submit an assignment from a third-party app, such as Google Drive and Dropbox.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, including file uploads, so this option may not be available for your assignment submission.
- If your assignment includes a link to a PDF file, you can add annotations as part of your submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.
- To learn more about File Upload and Media Recording submissions in the Canvas Student app, view the Canvas Media Comparison PDF.
- You can share files using the Share button on your device.
Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may have to swipe your screen to view the Assignments link.
Open Assignment

Tap the name of the assignment.
View Assignment Details

The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1] and accepted file types, if applicable.

You can also leave assignment comments, view attached files, and view the assignment rubric from the Submission & Rubric link [2].
Submit from Assignment Details Page

Tap the Submit Assignment button.

Select File Upload

Tap the File Upload link.
Select Upload Source

Using the file picker, select the source from which you wish to upload your file.

To take a picture or record a video with your device camera, tap the Camera link [1].

To select a file from your device library, tap the Library link [2].

To select a file from your device files, tap the Files link [3].

To scan a file with your device, tap the Scanner link [4].
Scan File

To scan a document as your file submission, position the document in view and tap the **Shutter** button.
To scan the document again, tap the **Retake** link [1]. To save the scanned document, tap the **Keep Scan** link [2]. If needed, adjust the handles around the document [3]. To scan additional documents to add to your assignment submission, tap the **Shutter** button [4].

Tap the **Save** button [5].
Submit Assignment

1. Verify the file you have chosen for submission. Then tap the Submit link.

```
1595871670.075335.jpg
191 KB
```
How do I submit a media file as an assignment submission in the Student app on my iOS device?

You can upload media files from your iOS device for an assignment submission. Once you submit your assignment, you can verify your assignment submission. You can also resubmit assignments if your instructor allows.

You can also submit an assignment from a third-party app, such as Google Drive and Dropbox.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, including media file uploads, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.
- To learn more about File Upload and Media Recording submissions in the Canvas Student app, view the Canvas Media Comparison resource document.
- You can share files using the Share button on your device.
In the Dashboard, tap the name of the course you'd like to view.

**Open Assignments**

Tap the **Assignments** link.

*Note: You may have to swipe your screen to view the Assignments link.*
Open Assignment

<table>
<thead>
<tr>
<th>All Grading Periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework</td>
</tr>
<tr>
<td>Introduce Yourself! Due Sep 9, 2013 at 11:58 PM</td>
</tr>
<tr>
<td>Assignment #2 - Personal Essay Due Sep 6, 2013 at 11:59 PM</td>
</tr>
<tr>
<td>Assignment #3 Due Oct 9, 2013 at 11:59 PM</td>
</tr>
<tr>
<td>Assignment #4 Due Oct 16, 2013 at 12:00 AM</td>
</tr>
<tr>
<td>Assignment #5 Due Oct 28, 2013 at 12:00 AM</td>
</tr>
<tr>
<td>Descriptive Writing Due Oct 16, 2013 at 11:59 PM</td>
</tr>
<tr>
<td>Assignment #6 No Due Date</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Exams</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dashboard</td>
</tr>
</tbody>
</table>

Tap the name of the assignment.
View Assignment Details

The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1] and accepted file types, if applicable.

You can also leave assignment comments, view attached files, and view the assignment rubric from the Submission & Rubric link [2].
Submit from Assignment Details Page

Tap the **Submit Assignment** button.

Select Media Recording

Tap the **Media Recording** link.
Select Media Source

Using the file picker, select the source from which you wish to upload your media file.

To record an audio submission using your device, tap the Audio link [1].

To record a video submission using your device, tap the Camera link [2].

To select a media file you have already recorded from your device library, tap the Library link [3].

To select a media file from your device files, tap the Files link [4].

To scan a media file with your device, tap the Scanner link [5].
Record Audio File

Tap the **Record** icon to begin recording [1]. While recording, the stopwatch at the top of the screen displays the length of your recording [2]. To stop recording, tap the **Stop** icon [3].

Preview Audio File

When you have stopped recording, you can preview your audio file.
Submit Audio File

To delete your file and start again, tap the Delete button [1]. To submit your audio recording as your assignment submission, tap the Send button [2].

Record Video File

Tap the Record icon to begin recording [1]. While recording, the stopwatch at the top of the screen displays the length of your recording [2]. To stop recording, tap the Stop icon [3].
Preview Video File

When you have stopped recording, you can preview your video file.
Submit Video File

To delete your file and start again, tap the **Retake** button [1]. To submit your video recording as your assignment submission, tap the **Use Video** button [2].
How do I enter a website URL as an assignment submission in the Student app on my iOS device?

You can enter a website URL as an assignment submission from your iOS device. Once you submit your assignment, you can verify your assignment submission. You can also resubmit assignments if your instructor allows.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, including URLs, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may have to swipe your screen to view the Assignments link.
Open Assignment

Tap the name of the assignment.
View Assignment Details

The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1] and accepted file types, if applicable.

You can also leave assignment comments, view attached files, and view the assignment rubric from the Submission & Rubric link [2].
Submit from Assignment Details Page

Essay #5: Your Favorite Planet
25 pts  ☑ Not Submitted

Due
Apr 8, 2022 at 9:59 PM

Submission Types
Text Entry, Website URL, Media Recording, or File Upload

Submission & Rubric

Description
Prompt:
You are an astronaut who has the opportunity to visit any planet. Choose a planet and write about why you made your selection.

Requirements:
Submit Assignment

Dashboard  Calendar  To Do  Notifications  Inbox

Tap the Submit Assignment button.
Select Website URL

Tap the Website URL link.

Enter URL

Type or paste the website URL in the website textbox [1].
You can preview the link in the **Preview** field [2].

When you are ready to submit the assignment, tap the **Submit** link [3].
How do I submit a text entry assignment in the Student app on my iOS device?

If your instructor has allowed a text entry assignment submission, you can type or copy and paste text as an assignment submission using your iOS device. Once you submit your assignment, you can verify your assignment submission. You can also resubmit assignments if your instructor allows.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps. **Note:** If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.

Open Course

In the Dashboard, tap the name of the course you’d like to view.
Open Assignments

Tap the Assignments link.

**Note:** You may have to swipe your screen to view the Assignments link.
### Open Assignment

<table>
<thead>
<tr>
<th>Assignment</th>
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<tbody>
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<td>Pre-Test</td>
<td>Sep 16, 2021 at 10:59 PM</td>
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<tr>
<td>Essay #1: The Rocky Planets</td>
<td>Oct 6, 2021 at 10:59 PM</td>
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Tap the name of the assignment.
View Assignment Details

The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1] and accepted file types [2].

You can also leave assignment comments, view attached files, and view the assignment rubric from the Submission & Rubric link [3].
Submit from Assignment Details Page

Tap the **Submit Assignment** button.
Select Text Entry

Tap the Text Entry link.
Enter Text

Type or paste your text in the Enter Submission field.

Submit Text Entry

When you are ready to submit your entered text, tap the Submit link.
How do I submit a Canvas Studio assignment in the Student app on my iOS device?

You can submit Canvas Studio assignments from your iOS device. Once you submit your assignment, you can verify your assignment submission. You can also resubmit assignments if your instructor allows.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, including Canvas Studio uploads. Additionally, your institution may not have enabled Canvas Studio, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.

Open Course

On the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may have to swipe your screen to view the Assignments link.
Open Assignment

Tap the name of the assignment.
View Assignment Details

The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1] and accepted file types, if applicable.

You can also leave assignment comments, view attached files, and view the assignment rubric from the Submission & Rubric link [2].
Submit from Assignment Details Page

Tap the Submit Assignment button.
Select Studio

Tap the Studio link.
View Studio in App

The Canvas Studio LTI tool opens to the My Library page in the app [1]. You can select media displayed on the My Library page [2], search for your Studio media [3], or upload new media [4].
Select Studio Media

Once you have located the media you wish to use, tap the media tile.

Select Embed Options

Standard Embed

Embed Options

1  Display Media Tabs

2  Display Download Option
By default, Studio displays the Studio Media Tabs which include the Details, Comments, Insights, and Captions tabs. To disable media tabs on your Studio submission, tap the **Display Media Tabs** option [1].

To allow others to download your Studio media, tap the **Display Download Option** option [2].

**Submit Studio Assignment**

![Select Another Video Embed](image)

To submit your selected media, tap the **Embed** button.
How do I submit a PDF assignment with annotations in the Student app on my iOS device?

Canvas allows you to add annotations to PDF files for assignment submissions. Available annotations include highlight, underline, squiggly, strikeout, free text, and drawing.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.
- If you need to edit your PDF annotations, tap the file link in the assignment description and submit the assignment again.

Open Course

On the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may have to swipe your screen to view the Assignments link.
Open Assignment

Tap the assignment you want to open.
Open Link

Tap the file link in the assignment's Description field.
Edit PDF

Tap the Edit icon.
View Toolbar

Use the toolbar to select your annotation tools.

To add highlight, underline, squiggle, or strikethrough text annotations, tap the **Text Formatting** icon [1].

To type text or add a comment, tap the **Free Text** icon [2].

To add color annotations, tap the **Pen** icon [3].

To highlight text, tap the **Highlight** icon [4].

To free-draw shape annotations, tap the **Drawing** icon [5].

To erase changes, tap the **Eraser** icon [6].

To draw arrows, lines, or shape annotations, tap the **Line** icon [7].

To add a link as an annotation, tap the **Link** icon [8].

To undo or redo an annotation, tap the **Arrow** icons [9].

To close the toolbar, tap the **Close** icon [10].
To move the toolbar, tap and hold the drag handle [11], and move it to the new location. The toolbar can be relocated to either side of the screen.

Use Text Annotation Tool

To view the text annotation options, tap and hold the Text Formatting icon [1].

The Text Format option allows you to highlight [2], underline [3], squiggle [4], and strikethrough [5] text.
Change Text Annotation Color

To change the text annotation tool color, tap the color icon [1], then tap to select a color [2]. To dismiss the menu and add annotations, swipe down on the menu [3].
Use Free Text Annotation Tool

To view the text annotation options, tap and hold the Free Text icon [1]. You can select to add text [2] or add comments [3].
Select Free Text Formatting

To format your text annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the font size [3] and color [4]. To dismiss the options and add annotations, swipe down on the menu [5].
Use Pen Annotation Tool

You can draw thin lines, bold lines, and shapes. Tap the Pen icon.
Select Pen Formatting

To format your pen annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the pen thickness [3] and color [4]. For more color options, tap the Color menu [5].

To dismiss the options and add annotations, swipe down on the menu [6].
Use Highlight Annotation Tool

You can highlight text. Tap the Highlight icon.
Select Highlight Formatting

To format your highlight annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the highlight thickness [3] and color [4]. For more color options, tap the Color menu [5].

To dismiss the options and add annotations, swipe down on the menu [6].
Use Free-Draw Annotation Tool

You can free-draw lines and shapes. Tap the Free-Draw icon.
Select Free-Draw Formatting

To format your free-draw annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the free-draw thickness [3] and color [4]. For more color options, tap the Color menu [5].

To dismiss the options and add annotations, swipe down on the menu [6].
Use Line Annotation Tool

To view the line annotation options, tap and hold the Line icon [1]. You can draw arrows [2], lines [3], and shapes [4].
Select Line Formatting

To format your line annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the line thickness [3] and color [4]. For more color options, tap the Color menu [5].

To dismiss the options and add annotations, swipe down on the menu [6].
Use Link Annotation Tool

You can add links as annotations. Tap the Link icon [1]. Then tap and drag to select the area where you wish to add your link [2].
Create Links

To link the selected area to another page in the same document, tap the **Link to Page** option [1]. Enter a page number [2] or tap to select a page [3].

To add a website link to the selected area, tap the **Link to Website** option [4]. Enter a URL in the Website Address field [5]. Preview your content in the Website Preview window [6].
Close Annotations

When you are finished adding annotations, tap the Close icon [1] or tap the Edit icon [2].
Open Share Menu

Tap the Share icon [1] and then tap the Student button [2].
Add Submission Comments

Type your assignment comments in the Comments field.
Submit Assignment

Tap the Submit link.
How do I annotate a file as an assignment submission in the Student app on my iOS device?

Your instructor may upload a file for you to annotate as your assignment submission. You can annotate and submit a file as your assignment submission within the Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.
- If you need to edit your PDF annotations, tap the file link in the assignment description and submit the assignment again.
- Group assignments do not support the student annotation submission type.

Open Course

In the Dashboard, tap the name of the course you’d like to view.
Open Assignments

Tap the Assignments link.

**Note:** You may need to swipe your screen to view Assignments in the menu.
Open Assignment

Tap the assignment you want to open.
Start Assignment

Tap the **Submit Assignment** button.

Open Student Annotation

Tap the **Student Annotation** link.
View Toolbar

In the toolbar you can manage your annotations.

To add a note or comment, tap the Note icon [1].

To highlight text, tap the Highlight icon [2].

To format text or add a note, tap and hold the Text Formatting icon [3].

To strikethrough text, tap the Strikethrough icon [4].

To add shapes, tap the Line icon [5].

To add drawings, tap and hold the Drawing icon [6].

To view more options (eraser, undo, and redo), tap the Options icon [7].

To return to the previous screen, tap the Close link [8].
Submit Assignment

Tap the Submit link.
How do I submit an assignment from a third-party app to the Student app on my iOS device?

Canvas makes it easy to submit assignments on your mobile device by linking them from third-party apps, such as Google Drive, Dropbox, and Microsoft OneDrive.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

• Before uploading an assignment to the Canvas Student app:
  • the assignment must already be uploaded to the third-party app.
  • the third-party app must be installed on your iOS device.

• If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.

• To learn more about File Upload submissions in the Canvas Student app, view the Canvas Media Comparison PDF.

Open Third-party App

On your iOS device, tap to open the third-party app.
Submit from Dropbox App

Locate the file you wish to submit as a Canvas assignment [1]. Tap the **Options** icon next to the file name [2].
Export Dropbox File

Tap the Export link.
Open in App

Tap the **Open In...** link [1]. Then tap the **Submit Assignment** link [2].
Submit from Google Drive App

Locate the file you wish to submit as a Canvas assignment [1]. Then tap the Options icon next to the file name [2].
Open File in Canvas

Tap the **Open in** link [1]. Once the file is prepared for export, tap the **Submit Assignment** link [2].
Submit from Microsoft OneDrive App

Tap the name of the file you wish to submit as a Canvas assignment [1]. Then tap the Share icon [2].
Send a Copy to Canvas

Tap the **Send a Copy** link [1]. Then tap the **Submit Assignment** link [2].
Select Course

Tap the Course menu [1]. The Course list displays a list of your current Canvas courses. Select the course where you will submit your assignment by tapping the name of a course [2]. Your selected course displays a check icon [3].
Select Assignment

Tap the Assignment menu [1]. The Assignment list displays an alphabetical list of all assignments in your course. Select the assignment for your submission by tapping the name of the assignment [2]. Your selected assignment displays a Check icon [3].

Note: The assignment list displays all assignments in a course, including locked assignments.
Add Submission Comment

To include a comment with your assignment submission, tap the Comments... field.
Submit Assignment

To submit your assignment, tap the Submit button.
View Submission Success in Student App

You can verify your assignment submission from the assignment's Assignment Details page in the Canvas Student app.

Note: If you attempted to submit a file to a locked assignment, the Assignment Details page does not display a submission success notification and instead displays assignment availability dates.
How do I verify my assignments were submitted in the Student app on my iOS device?

You can view your assignment type submission to verify it was submitted correctly.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

On the Dashboard, tap the name of the course you’d like to view.
Open Assignments

Tap the Assignments link.

**Note:** You may have to swipe your screen to view the Assignments link.
Open Assignment

Tap the name of the assignment.
View Assignment Details Page

The assignment details page displays a submitted timestamp when an assignment is successfully submitted.
Open Submission and Rubric

To view your submission, scroll and then tap the Submission and Rubric link.
View Submission

The Submission page displays your most recent submission.

**Note:** To view older submissions, tap the arrow icon, then select a submission from the list.

**Turn In Assignment**

If you do not have any assignment submissions, you can turn in your assignment by tapping the Submit Assignment button.
How do I resubmit an assignment in the Student app on my iOS device?

If your instructor allows you to resubmit assignments, you can resubmit an assignment.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

On the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

**Note:** You may need to swipe your screen to view the Assignments link.
Open Assignment

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</tr>
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</table>

Tap the name of the assignment.
View Assignment Submission Details

The Assignment Details page displays your submission details.
Resubmit Assignment

Tap the **Resubmit Assignment** button.
How do I view assignment comments from my instructor in the Student app on my iOS device?

You can view comments from your instructor as part of your submitted assignment.
You can also make a comment in your assignment.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

On the Dashboard, tap the name of the course you’d like to view.
Open Assignments

Tap the Assignments link.

Note: You may have to swipe your screen to view the Assignments link.
## Open Assignment

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Tap the name of the assignment.
View Assignment Details

The Assignment Details page includes a time stamp indicating when you submitted your assignment [1] as well as the grade you received [2].
If score statistics are visible in your course, you can view score statistics below your grade in the Assignment Details page.

**Open Submission and Rubric**

Tap the Submission & Rubric link.
View Submission

The Submission details page displays your most recent submission.
View Annotations

If your instructor has left annotations in your document submission, they display in the Submissions details page [1].

Annotations may include comments. Tap the annotation [2], then tap the Comments link [3].
View Annotation Comments

Comments display on the Comments page [1].

To reply to a comment, type in the Reply field [2], then tap the Send button [3]. When done, tap the Done link [4].
View Submission Comments

Tap the **Comments** tab [1].

Any comments from your instructor display in the window [2]. Your instructor may also leave media comments [3]. To play a media comment, tap the **Play** icon [4].

Your instructor can also leave document attachments on your assignment submission [5].

You can also [make comment](#) on your submission [6].
View Rubric Comments

Student demonstrates an understanding of...
Description

Please remember to hand in your scratch paper that shows your work.

Your instructor may also choose to leave comments in your assignment rubric. To view rubric comments, tap the Rubric tab [1]. Comments display below rubric criterion ratings [2].
Admin Features
How do I act as a user in the Student app on my iOS device?

Acting a user allows admins to login as the user without a password. You can take any action as though you are the user but the audit logs will show that you performed the tasks while acting as a user. Only admins with the correct permissions can act as other users.

You can act as a user from the User Menu. Make sure you have the user’s ID associated with the correct Canvas URL.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: When acting as a user, language preferences do not apply and will always be shown in the default language.

Open User Menu

To open the User Menu, tap the Menu icon.
Act as User

Tap the Act as User link.

**Note:** If the Act as User link is not available in your User Menu, you do not have the permission to perform this action.
Enter User ID

In the User ID field [1], enter the Canvas ID number for the user. The domain will already be populated for you [2]. Then tap the Act as User button [3].

Note: The user’s Canvas ID can be found as part of the user's URL in the web version of Canvas. Make sure you have the user’s ID associated with the correct Canvas URL.
View the Student app as the user. A magenta border [1] and the user’s **Profile** icon displays on every page while you are acting as the user [2].
Stop Acting as User

To stop acting as user, tap the user's Profile icon.

Return to Account

To confirm and return to your account, tap the OK button.
How do I streamline Canvas Student app login for iOS devices at my institution?

You can simplify the Canvas Student app login process by configuring your Mobile Device Management (MDM) provider. Students may be directed to your institution's Canvas login page, or you can configure direct login access for students.

Canvas supports authentication with a variety Mobile Device Management (MDM). Authentication must be configured in your MDM interface.

Note: The information in this lesson only affects iOS devices. Students using Android devices will not notice any changes to their login screen.

Specify Host for Login

You can configure your institution MDM to display a direct link to your institution's Canvas login page in the Canvas Student app.

To specify a host in your institution's MDM profile configuration, enter the following in your MDM configuration field.

```xml
<dict>
  <key>enableLogin</key>
  <true/>
  <key>host</key>
  <string>institution URL</string>
</dict>
```

Institution Specific Data

You must enter your institution URL in the authentication string. For example, if your institution url is https://canvas.instructure.com, enter canvas.instructure.com.
View Student Login

When students open the Canvas Student app on their iOS device, a Log In button displays.

When students tap the Log In button, they are directed to the specified host configuration login page.

Specify Direct Login

Alternatively, you can configure your institution MDM to automatically log in student users from the Canvas Student app login page.

To enable direct login for student users in your institution's MDM profile configuration, enter the following:

```xml
<dict>
  <key>enableLogin</key>
  <true/>
  <key>users</key>
  <array>
  ...
  </array>
</dict>
```
Institution Specific Data

To correctly configure Direct Login for students at your institution, you must specify the following data for each MDM profile.

- **Institution URL**: enter your institution URL. For example, if your institution url is `https://canvas.instructure.com`, enter `canvas.instructure.com`.
- **Student Username**: enter student usernames for whom you wish to set up direct login.
- **Student Password**: enter student passwords for whom you wish to set up direct login.

Configuring Direct Login for Multiple Students

To configure Direct Login for multiple MDM profiles, the above string must be configured in each profile.

To configure Direct Login for multiple students in one MDM profile, add a host, username, password string for each student in the profile. This configuration might look like this:

```
<dict>
  <key>enableLogin</key>
  <true/>
  <key>users</key>
  <array>
    <dict>
      <key>host</key>
      <string>institution URL</string>
    </dict>
  </array>
</dict>
```
View Student Direct Login

When MDM direct login is configured, the Canvas Student app displays a Previous Logins section.

When a student taps their name, they are directly logged in to the Canvas Student app, where they can access their Canvas courses.