



# INSTRUCTURE

End of year Rollovers  
APAC webinar - November 2020

# Ready, set, rollover!

Your **Rollover Plan** is your guide to being prepared for the new study period.

You might enact your Rollover Plan once a year, every semester or term, or even continuously throughout the year.

A great Rollover Plan is comprised of 4 key components:



# Rollover tip 1: Have a plan

Roles and responsibilities

- Within your team, your school, and externally

Order of operations

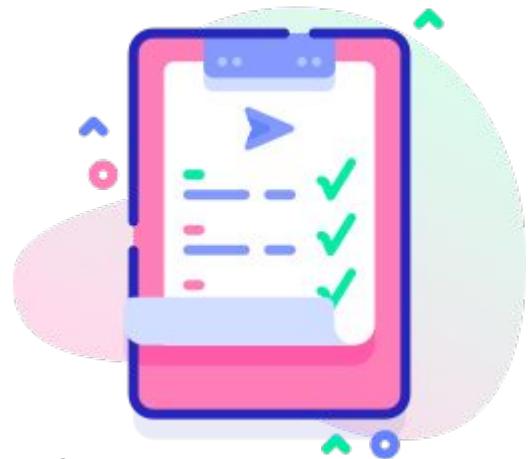
- What needs to happen, in what order?

New tech

- Are you rolling out any new tools or technologies?

Deadlines

- When does it need to happen by?



## Rollover tip 2: Understand how your SIS works

Are new courses created **automatically** or **manually**?

Is **cleanup** required? Will you need to add courses to sub-accounts or terms?

Do you need to **conclude** your courses?



## Rollover tip 3: Design a content migration strategy

2 approaches to rolling over content:

**Option 1: Copy all content**



**Option 2: Curate your content**

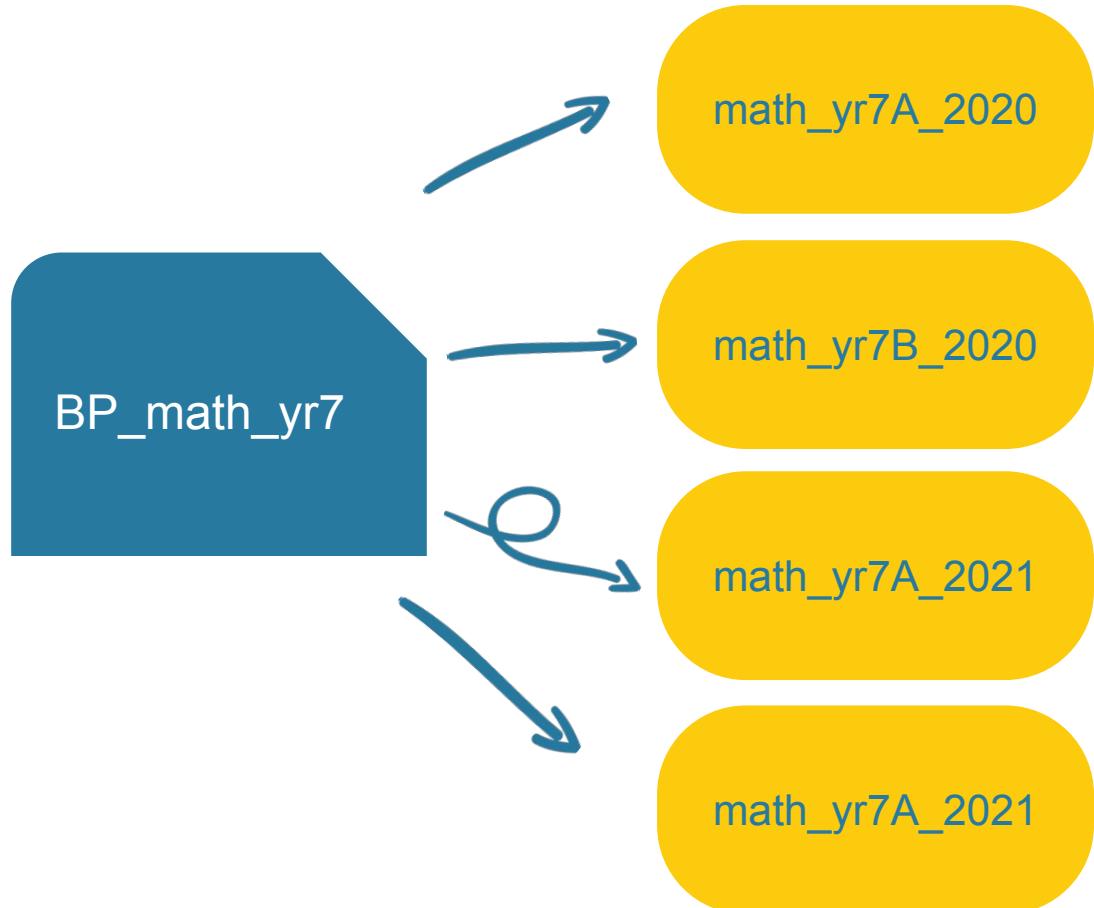




## Blueprint

With Blueprint, you can build a course full of learning objects, associate other courses to it.

You can push changes from the Blueprint to the associated courses through syncing.





# Blueprint

GEO 101

Home Modules Assignments Discussions Quizzes Syllabus Files Announcements Conferences Outcomes

## Geography 101

Introduction to Oceanography 101

**Course Intro and Objectives**

This course is designed for upper-division undergraduate students in meteorology, ocean engineering, and oceanography. By the end of this book, it is expected that students will be able to describe the major processes influencing the ocean and coastal regions: the interaction between the atmosphere and the ocean, the physical properties of the ocean, and the biological and chemical processes occurring in the ocean.

1 Blueprint

Associations 2 Sync History

Enable course as a Blueprint Course

General Locked Objects

Define general settings for locked objects in this course. Locked objects cannot be edited in associated courses.

Content

Points

Due Dates

Availability Dates

Locked Objects by Type



# Course Copy: All Content

If you are allowed to create Canvas courses, you can copy a course and create a new course shell.

Courses should be copied when you want to use or repurpose previously created content including settings, assignments, modules, files, pages, discussions, quizzes, and question banks. You can also copy or adjust events and due dates.

STAT1001 > Copy Course

Home

Announcements

Assignments

Discussions

Marks

People

Pages

Files

Syllabus

Outcomes

Rubrics

Quizzes

Modules

Conferences

## Copy Statistics

Please enter the details for the new course.

Name

Course Code

Start Date

Sun Sep 20, 2020 18:15

End Date



Term

All content

Select specific content

Adjust events and due dates



# Course Copy: Select specific content

Using the Course Import Tool, you can choose to select specific content as part of the import.

This option allows you to select specific pieces of content, such as assignments, settings, and files, without importing the entire course.

Select Content

- Course Settings
- Syllabus Body
- Modules (11)
  - Welcome to the Canvas companion course for Advanced High School Statistics
    - Chapter 1: Data Collection (Weeks 1-3)
    - Chapter 2: Summarizing Data (Weeks 4-6)
    - Chapter 3: Probability (Weeks 7-10)
    - Chapter 4: Distributions of Random Variables (Weeks 12-13)
    - Chapter 5: Foundations for Inference (Weeks 1-3)
    - Chapter 6: Inference for Categorical Data (Weeks 4-6)
    - Chapter 7: Inference for Numerical Data (Weeks 7-10)
    - Chapter 8: Introduction to Linear Regression (Week 11-13)
    - Inference Guide and Review
    - AP Exam Review (Weeks 14-16)
- Assignments (22)
- Quizzes (1)

[Cancel](#) [Select Content](#)



# Commons

Commons is a learning object repository that enables instructors to find, import, and share resources.

As a digital library, Commons allows Canvas users to share learning resources with other users as well as import learning resources into a Canvas course.

The screenshot shows the Commons interface with a sidebar on the left containing links for Account, Admin, Dashboard, Courses, Calendar, Inbox, History, and Studio. The main area displays a search bar with the placeholder "Search by title, name, institution or tag", a search icon, and dropdown filters for "Latest" and "Filter". Below this, it shows "163,240 results". Three items are listed:

- Develop in Swift Data Collections** (FEATURED)  
COURSE  
Develop in Swift Data Collections  
9 - Graduate  
Apple Education  
Download 14 | Rating 1
- Safeguard Handwashing Education** (MODULE)  
K - 3 Grades  
Dave Nelson  
Download 666 | Rating 92
- Develop in Swift Fundamentals** (FEATURED)  
COURSE  
Develop in Swift Fundamentals  
9 - Graduate  
Apple Education  
Download 139 | Rating 29

## Rollover tip 4: Empower your instructors

Rollover is a time to **refresh and renew** course content.

Create safe spaces to learn and experiment by giving instructors their own **sandbox courses**.

Use this opportunity to **upskill** your instructors in the **new features** available.

# Ready Releases: New Features in 2020

# Direct Share

Direct Share allows users to copy individual course items to another course and share individual items with other users.

This change allows content to be shared directly in Canvas without having to use a secondary repository like Commons.

The screenshot shows the 'Assignments' section of a Canvas course. On the right, a context menu is open over the fourth assignment, 'Read All Quiet on the Western Front, Ch 1-4'. The menu options are: Edit (with a green checkmark icon), Duplicate, Move To..., Delete, Send To..., and Copy To... (which is highlighted with a red box). The assignments listed are:

- Main Idea Analysis - Reading Assignment 1  
Module 1—Literary Analysis Module | Due Sep 5 at 11:59pm | 30 pts
- Perspective Analysis - Module 1 Reading Assignment 2  
Module 1—Literary Analysis Module | Due Dec 13 at 11:59pm | 50 pts
- "Identifying Symbols" Group Assignment  
Module 3—American Literary History Module | Due Oct 3 at 11:59pm | 5 pts
- Read All Quiet on the Western Front, Ch 1-4  
Module5—All Quiet On the Western Front Module | Due Oct 25 at 11:59pm | 50 pts

## Direct Share - Send to

Users can search for other users via email address. Content can be sent to users with instructor-based roles who can manage course content.

### Send To...

Send to:

jessica



Jessica Doe  
jessica.doe.canvas@gmail.com

# Direct Share - Send to



## Received Content

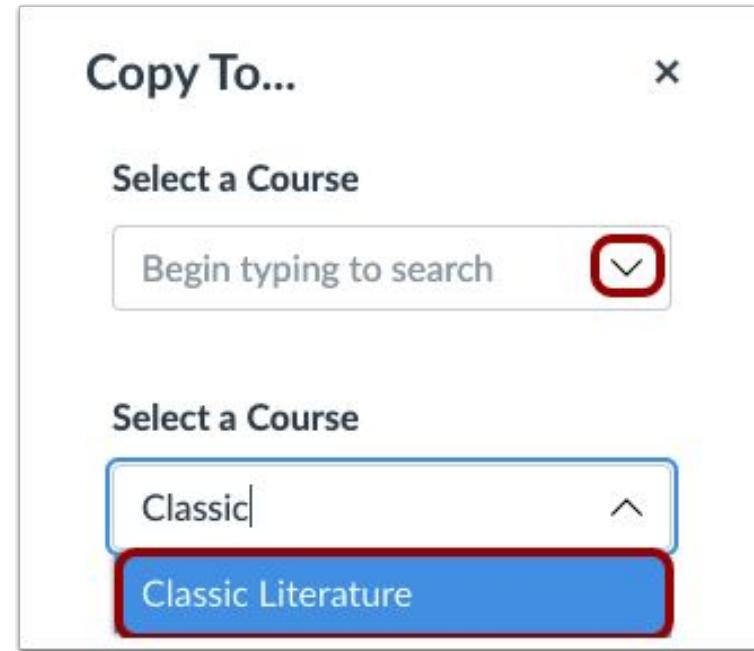
The list below is content that has been shared with you. You can preview the content, import it into your course, or remove it from the list.

Title	Type	From	Received	Actions
Main Idea Analysis - Reading Assignment 1	Assignment	 Doug Roberts	3:35pm	<ul style="list-style-type: none"><li></li><li> Preview</li><li> Import</li><li> Remove</li></ul>

## Direct Share - Copy to

The Copy To option is used to copy content to another course.

**Instructors** can only copy content to their own courses. **Admins** can copy content to any course in the account.



# Bulk update assignment dates

Instructors can update due dates and availability dates for multiple assessments once.

Additionally, if you previously assigned different due dates for sections, students, or groups, you can bulk update these due and availability dates.

The screenshot shows the Instructure LMS interface. On the left, there's a sidebar with links: Home, Announcements, Assignments (which is selected and highlighted in blue), Discussions, Marks, People, Pages, and Files. The main content area shows a list of assignments under the 'Default' group. There are two assignments listed: 'Homework 1.1-1.3' and 'Homework 1.4'. Each assignment has a preview icon, a title, a description, and a points value. To the right of the assignments, there's a context menu with options: 'Edit Assignment Dates' (which is currently selected and highlighted in blue), 'Assignment Groups Weight', and 'Commons Favourites'. At the bottom right of the menu, there are three small icons: a crossed-out circle, a checked circle, and a vertical ellipsis.

Assignment	Description	Points
Homework 1.1-1.3	Chapter 1: Data Collection (Weeks 1-3) Module	14 pts
Homework 1.4	Chapter 1: Data Collection (Weeks 1-3) Module	10 pts

# Bulk update assignment dates

Edit Assignment Dates

Select by date range

Thu Aug 1, 2019 to Tue Sep 3, 2019

Batch Edit Cancel Save

3 assignments selected

3	4	Title	Due At	Available From	Available Until
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Articles of C...	Thu Aug 22, 2019		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Course Intro...	Fri Aug 23, 2019		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Position Pap...	Mon Aug 26, 2019		
<input type="checkbox"/>	<input type="checkbox"/>	A Closer Loo...	Thu Sep 12, 2019		

# Blueprint - Sync on association

Courses can now be associated with the Blueprint and synchronised in a single step.

Associated				
Title	Short Name	Term	SIS ID	Teacher(s)
<b>Current</b>				
Geography 101-D	Geo101D	Default Term		
<b>To be Added</b>				
Geography 101-A	CLC-A	Default Term	Doug Roberts	
Geography 101-B	CLC-B	Default Term		
Geography 101-C	CLC-C	Default Term		

Publish upon association Cancel Save

# Link validator - now with confetti!



Canvas Implementation

Home  
Modules  
Syllabus  
Announcements 0  
Discussions  
Quizzes 0  
Assignments 0  
People 0  
Files 0  
Pages 0  
Marks 0  
Outcomes 0  
Conferences 0  
Collaborations 0  
Settings

Course Link Validator

The course link validator searches course content for invalid or unreachable links and images.

LOADING

## 4 components of your winning Rollover plan

1. Have a plan
2. Understand how your SIS works
3. Design a content migration strategy
4. Empower your instructors

