canvas
BY INSTRUCTURE

canvas
commons

Setup

1. After signing in to the Canvas instance you are turning on commons for go to /developer_keys

← → C   🔒 https://msessions.instructure.com/developer_keys

▦ Apps   🗋 Digital Pulse Debug   🗋 Payroll Time Clock | 🗋 HTML CodeSniff
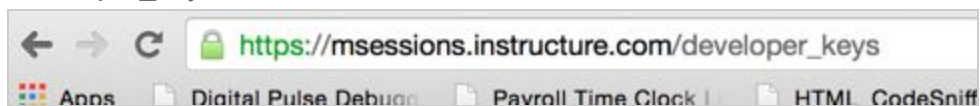
2. Click Add Developer Key. A popup should appear

⊕ Add Developer Key

Stats

3. Fill out the form and click Save Key
    a. Key Name: Should be a human readable key that easily labels the key as being used for Commons
    b. Owner Email: An email of an admin who will be responsible for maintaining the commons integration
    c. Tool ID: Some unique id to associate with the key
    d. Redirect URI: https://lor.instructure.com
    e. Icon URL: This is optional. Should be a URL to an icon to associate with this key

4. Copy the ID and the Key (note the key only becomes visible after hovering over the row

5. Now go to /accounts/self

6. Select Settings

Sub-Accounts

Terms

Authentication

Commons Staging Debug

Admin Tools
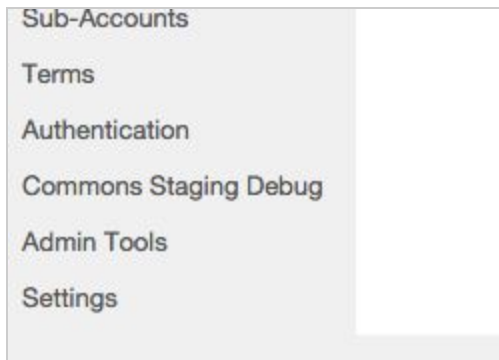
Settings

7. Select Feature Options

box > Settings

Notifications   Admins   Announcements   Reports   Apps   Feature Options

Matthew Sessions Sandbox
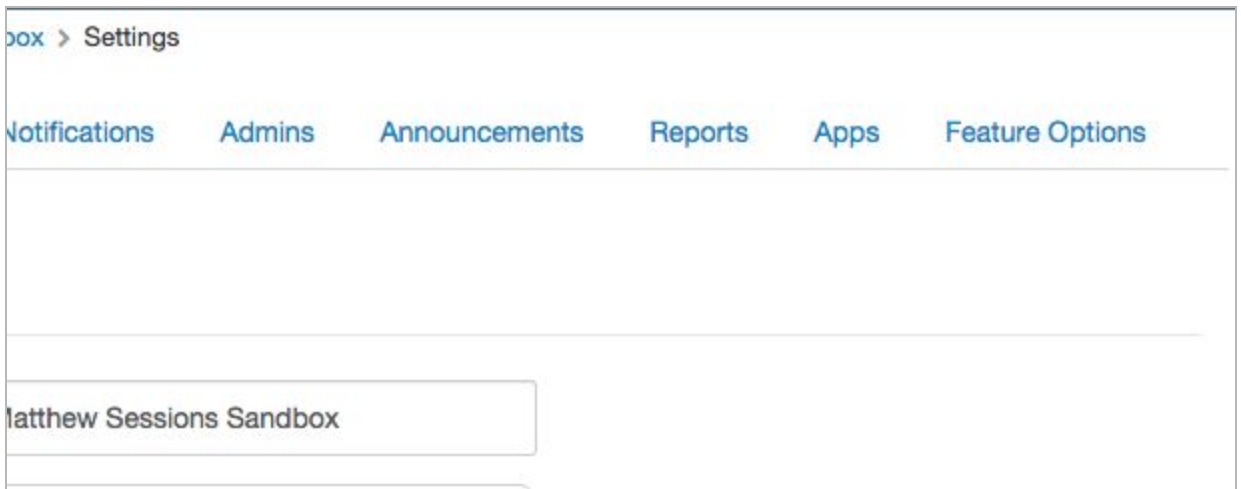
8. Make sure that **LOR External Tools** is on

9.

Select Apps

10. Select View App Configurations

11. Select Add App
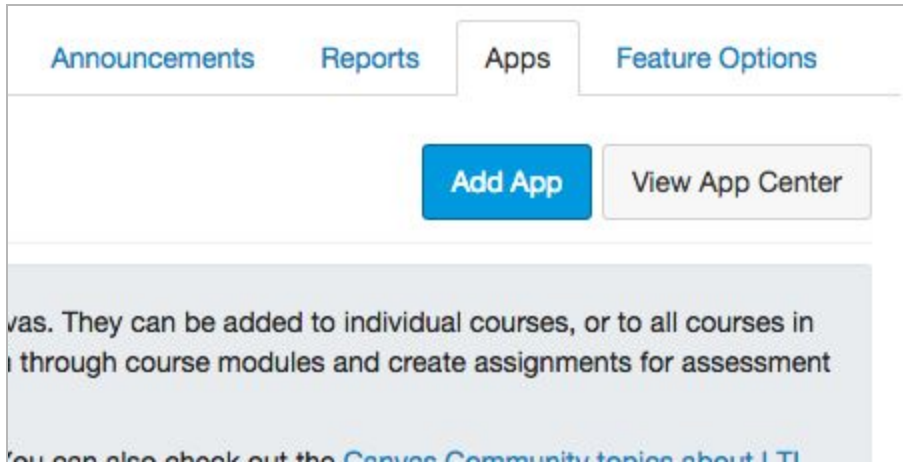
12. Change Configuration Type to By Url
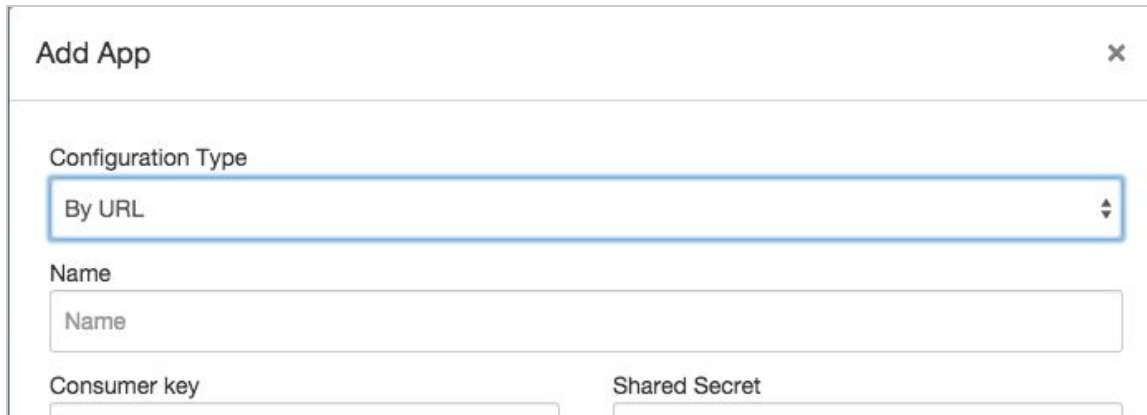
13. Enter "Commons Setup" as the name

14. Leave the Consumer Key and Shared Secret blank

15. Enter the config url for the environment you want to set up
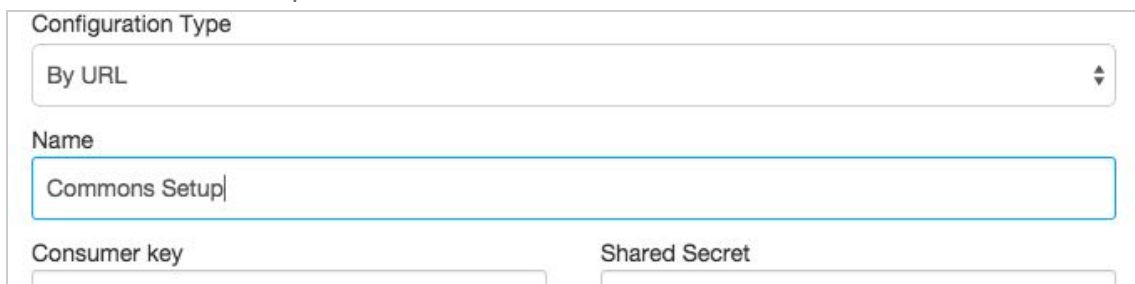   **https://lor.instructure.com/api/self-hosted-setup/tool-config**

Consumer key	Shared Secret
Consumer key	Shared Secret

Config URL

https://lor.instructure.com/api/self-hosted-setup/tool-config

Example: https://example.com/config.xml

16. Select Submit

Cancel   **Submit**

17. Select the gear dropdown in the new app configuration

Commons Setup   ⚙ ▾

18. Select the Configure option

⚙ ▾

‖ Configure

✏ Edit

ⓘ Placements

🗑 Delete

19. A popup should appear

20. A form should load. Fill in the Client ID and Client Secret with the values from the developer key you created in step 4. Then click Continue Setup

Configurate Commons Setup App?   ✕

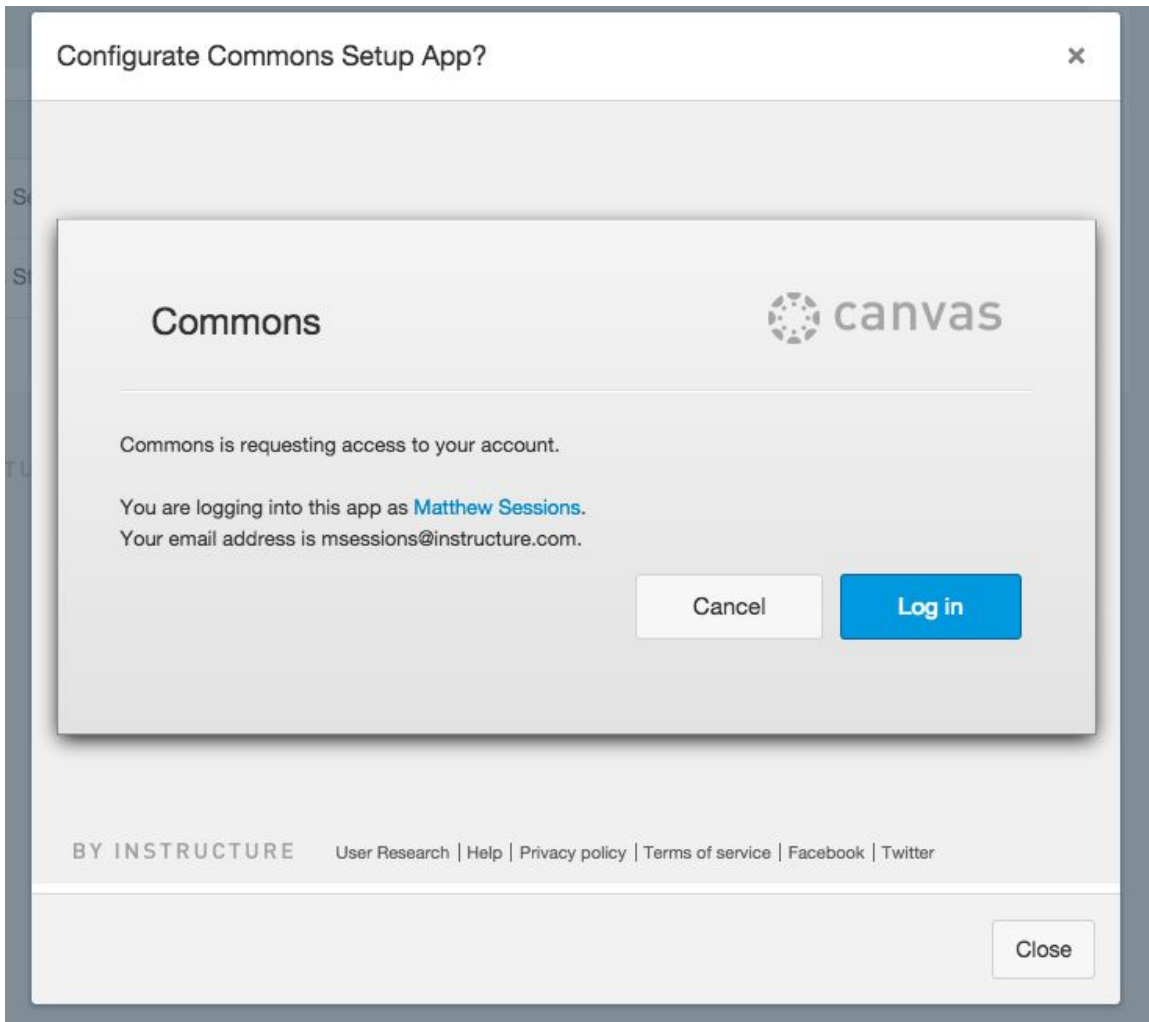Go to **https://your-canvas-domain.com/developer_keys** and click Add Developer Key.

Use **https://lor.instructure.com** for your redirect URI.

Client ID

10000000000001

Client Secret (Key)

##

Continue setup

Feedback

21. Log in to Commons via Canvas if it asks. It may not so if you don't see this don't be alarmed.
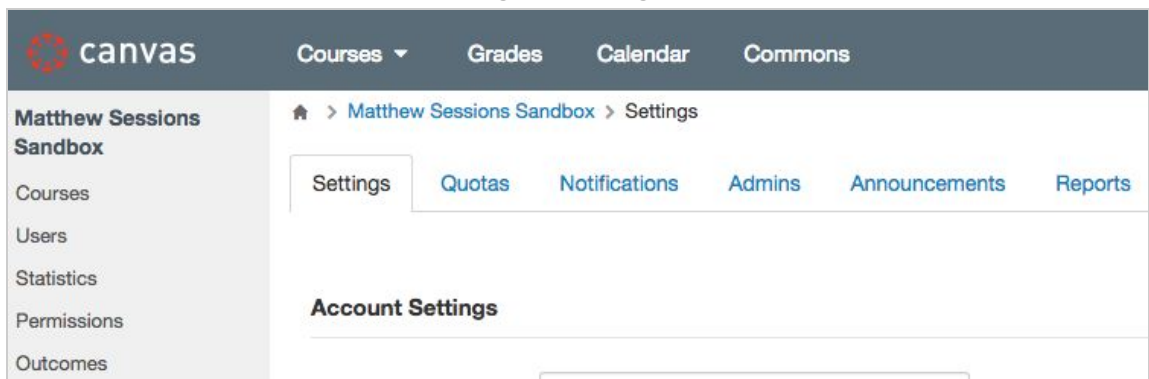
22. If everything worked correctly you should see

23. Close the popup window

24. Refresh the page

25. You should now see Commons in the global navigation

26. Click on the Commons link in the global navigation and it should launch you into Commons

Awesome Job! You now have Commons installed on your Canvas account!