



Powering Up Your Canvas Course, Part 8

Beginner

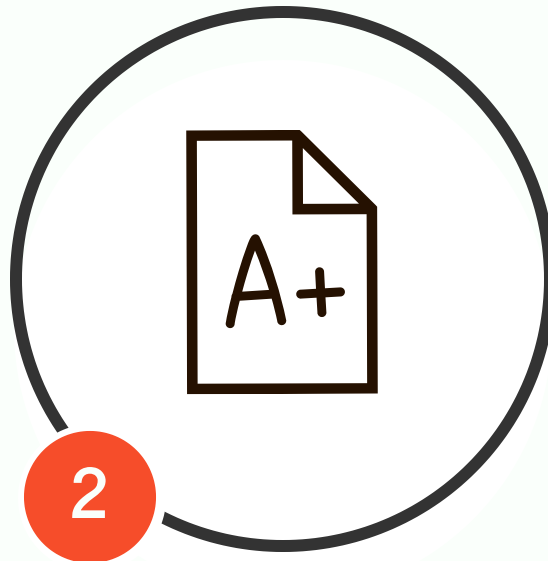


1

Build in a Master Course

Best practice is to build your content in a course that does not have students enrolled. The name Master Course is synonymous with a "playground" or "sandbox" course and is a place for teachers to fine-tune content and collaborate with other teachers on course creation.

[How to Use a Master Course](#)



2

Utilize the Gradebook

You can set a default grade for assignments, export grades to a spreadsheet, download submissions, and several other cool options. A nice one is the ability to message students based on some criteria. You can message students who haven't submitted the assignment or you can message students who scored more or less than a particular score.

[How to Use the Gradebook](#)



3

Import Content for Students

After building your content in your Master Course, you will want to move that content into your live, student courses. Just open the live, student course, click Settings>Import Course Content. On the new page, you will choose Copy a Canvas Course and then click the drop-down to find your Master Course that holds all of your great content. Choose All Content for your first import.

[How to Import Course Content](#)