

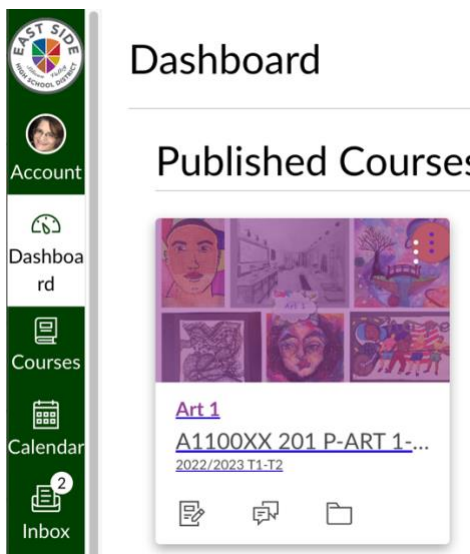
# 40% Equitable Grading Scale

## How to set-up in Canvas

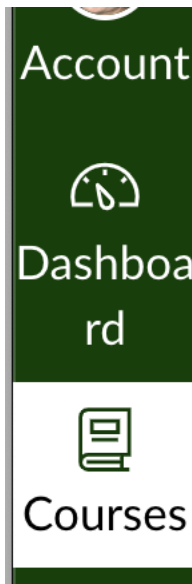
### 11. Create your Grading Scale

Name	Range	
A+	100%	to 97%
A	< 97%	to 94%
A-	< 94%	to 90%
B+	< 90%	to 87%
B	< 87%	to 84%
B-	< 84%	to 80%
C+	< 80%	to 77%
C	< 77%	to 74%
C-	< 74%	to 70%
D+	< 70%	to 67%
D	< 67%	to 64%
D-	< 64%	to 60%
F	< 60%	to 40%
F+	< 40%	to 0%

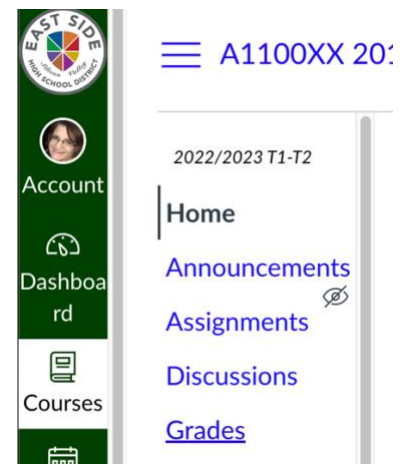
### 2. Go to Dashboard & click on your course



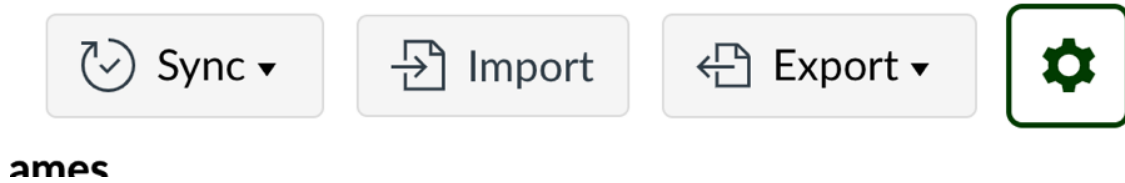
### 3. Go to the Courses Tab



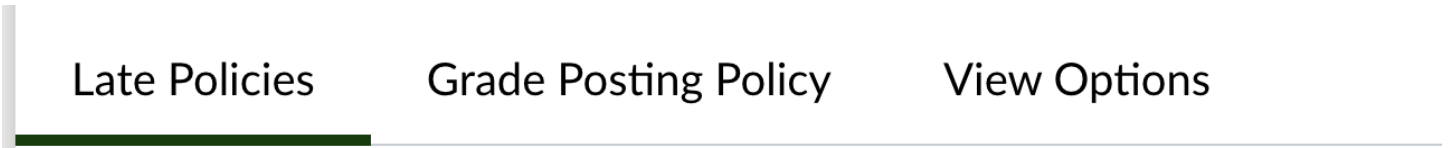
### 4. Go to the Grades Tab



## 5. Go to the gear in upper right Corner



## 6. Click on Late Policies



## 7. Check the box Automatically apply grade for missing assignment

## 8. Give the % you use for your grading scale. I am using a 40% this year..

(Why you ask? I tried the 50% last year, but felt that it was not equitable. My students could miss many assignments and still pass with a D-. I am trying a 40% this year to see what I prefer. I do not like giving zeros because it is too difficult for my students to raise their grades.)



Automatically apply grade for missing submissions

### Grade for missing submissions

%

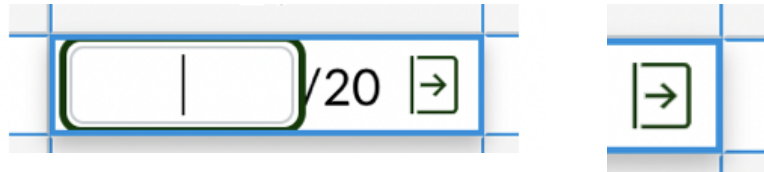
## Here is an example of the gradebook

Assign 1: Upside Out of 20	Assignments 70% of grade	Total
20	100%	100% A
20	100%	100% A
20	100%	100% A
-	-	-
20	100%	100% A

9. Click on the student & assignment you want to grade as Missing

Assign 1: Upside Out of 20
20
20
20
/20 →
20

10. Click on the small arrow to the right



11. A pop-up box will appear Under Status there is a list None, Late, Missing, and Excused

Assign 1: Upside Out of 20	Assignments 70% of grade
20	100%
20	100%
20	100%
-	-
20	100%
20	100%
20	100%
20	100%
20	100%
20	100%

**Grade out of 20**

-

**Status**

None

Late

Missing

12. Click Missing

Status

None

Late

Missing

Excused

**13. You should see an automatic score appear at the correct percentage. so mine is 8 out of 20 which is a 40%**

our	Assign 1: Upside Out of 20	Assign 70% c
	20	100%
	20	100%
	20	100%
	8	40%
	20	100%
	20	100%
	20	100%
	20	100%
	20	100%
	20	100%

**Grade out of 20**

8

**Status**

None

Late

Missing

ur	Assign 1: Upside Out of 20	Assignments 70% of grade	Total
	20	100%	100% A
	20	100%	100% A
	20	100%	100% A
	8	40%	40% F
	20	100%	100% A