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Powering Up Your Canvas Course, Part 1

Intermediate



Add a File in a Content Page

If you have files students need to read or reference, you can add these in a content page. Add related files to one content page to reduce the length of your modules.

Place your cursor in the content page where you would like the file to be added. Go to Files>+ Upload a new file>Choose File>(choose file)>Open>Upload.

[How to Upload a File to a Content Page](#)



Create a Hyperlink to a File

After adding a file to a content page, you'll notice the entire file name is added. For example, "Solving Linear Equations.pdf" If you would like a cleaner look, you could hyperlink the file to a word. Type "Please review this file, then continue in the module." Highlight the word "file", then add a file as explained in "Add a File in a Content Page."

[How to Upload a File to a Content Page](#)



Use Auto-Inline Preview for a File

When adding a file, the students can either download it or they can preview a file if it is supported by the document previewer. The inline preview window automatically expands to fit a preview of the attached document. Way cooler.

[How to Set the Auto-Inline Preview](#)