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# Powering Up Your Canvas Course, Part 4

Intermediate

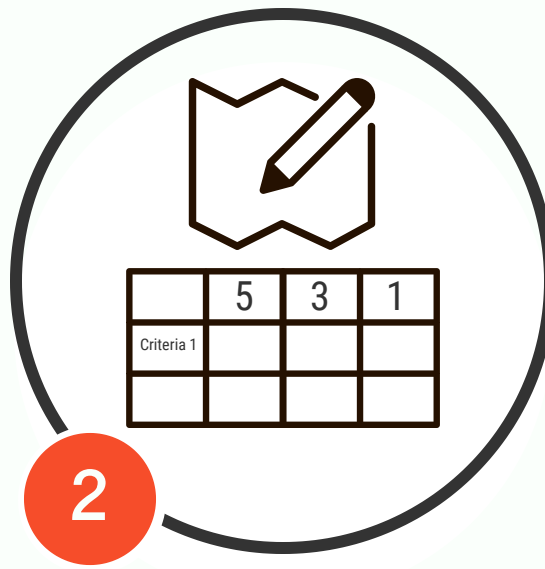


1

## Use the Collaborations Feature

Collaborations in Canvas allow students to collaborate on a Google Doc without having to share email addresses. The Collaborations link then houses each of the collaborations making it easy for students to find them. Instructors can assign groups and then grade collaborations as well.

[How to Create a Google Docs Collaboration Assignment](#)

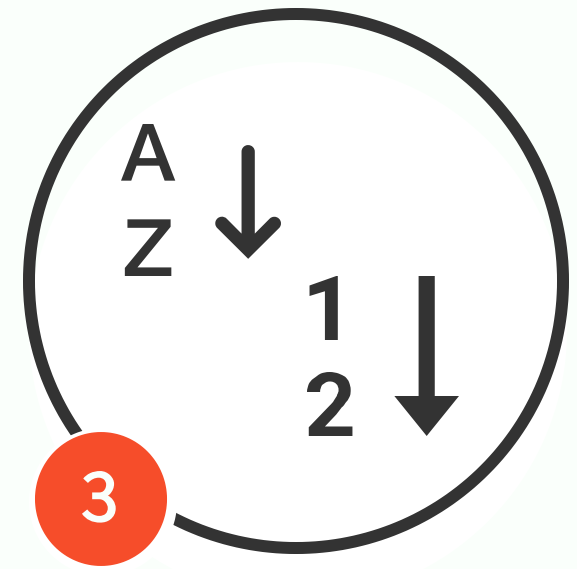


2

## Create a Rubric for an Assignment

Adding a rubric to an assignment lets the student's know your expectations and let's them know how you intend to grade the assignment. You can add rubrics to assignments, graded discussions, and quizzes.

[How to Create a Rubric for an Assignment](#)



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## Rearrange Assignments in the Gradebook

You can arrange columns in your gradebook by due date and by points. If you'd like to reorder differently, then you can simply hover over the assignment name until you see a hand. Then, drag and drop.

[How to Sort and Rearrange Columns in the Gradebook](#)